



**MEASURE C
CITIZENS' BOND OVERSIGHT COMMITTEE
March 8, 2010**

DRAFT

Members Present: James Sandstrom, Chair, senior citizens organizations
Carol Johnson, Vice-Chair, member at large
Ralph Adams, taxpayer's association
Dexter Dawes, Chair, business organizations
Jim Walker, auxiliary organization
Sarah Wiehe, student representative

The following staff and others were also present:

Staff:

Charles Allen	Donna Jones-Duhlin
Tom Armstrong	Art Heinrich
Shirley Barker	Cle Long
Becky Bartindale	Judy Miner
Mike Brandy	Brian Murphy
Andy Dunn	Hector Quinonez
Letha Jeanpierre	Tonette Torres

Gilbane/MAAS: Scott Jewell Jeff Scogin
Ann Kennedy

1. Approval of Minutes

M/S/C: Dawes/Wiehe

Action: Approval of minutes from 12/8/09
Chairman allowed additional time to review
Correction: None

2. Input from Public on Items not on Agenda

None

3. Reports from Staff

Vice Chancellor Andy Dunn stated that Committee Members should have received a revised support documentation for Agenda Item #5 *Announcement of New Members*

Mr. Charles Allen reported on the hiring of MGT of America for the Program Review. The initial review has been completed, and a response to the review is being prepared.

4. Correspondence Received by Members

None

5. Announcement of New Committee Members

Mr. Dunn announced the selection of new Committee Members by the Board of Trustees and acknowledged the presence of one new member, Mr. Robert Lancefield, a representative of the Taxpayer's Association.

6. Recognition of Outgoing Members

Vice Chancellor Andy Dunn thanked the Committee as a whole for its efforts of on behalf of the Measure C Program and awarded each out going member with a plaque of appreciation. Appreciation was expressed by the remaining members to the out-going members. Mike Brandy also added words of appreciation and spoke of the importance of the program to the District.

7. Review of Draft Annual Report

M/S/C: Walker/Johnson

Action: Approval of 2008/2009 Annual Report with minor edits.

Mr. Sandstrom stated that he, Jim Walker and Carol Johnson were the sub-committee for the Annual report who worked with District Staff in the preparation of the initial draft to be reviewed. Jeff Scogin distributed the draft Annual Reports to the Committee. The draft was approved to go forward to with minor edits. Mr. Sandstrom will present the draft to the Board of Trustees.

8. Construction Project Photo Highlights

Mr. Allen presented photo highlights. Mr. Sandstrom commented on how important and helpful the walking tours of the campuses had been to understanding the projects. Mr. Dawes inquired about the timelines on the two large capital construction projects.

9. Bond List Revisions

Ms. Kennedy reported that three bond list revisions had occurred since the last Committee meeting and prior to the end of the reporting period and one additional revision was approved prior to the generation of this report.

10. Projects Financial Update

Ms. Kennedy presented the financial reports for the period ending September 30, 2009. It was noted that quarter 2 interest was not yet booked by the District and therefore not yet reflected on the reports.

11. Overhead Rates

Mr. Allen and Mr. Quinonez reported on overhead rates. Mr. Sandstrom asked why District labor charges increased and Mr. Allen reported that the effort associated with the installation of equipment was higher than it had been in the past. Mr. Allen reported a savings in Overhead 08/09 was moved to future years.

12. Measure C Computer Replacement Analysis

Committee member asked if there was enough money in the Bond to cover all computer replacement? Vice Chancellor Sherman stated that there was not enough money, that the area of equipment traditionally had funding challenges and that there was a need for an ongoing financial stream. Mr. Adams inquired on salvage value and Mr. Sherman addressed the question. Mr. Sandstrom inquired on the lifecycle of the phone system and Mr. Sherman responded with each aspects life cycle:

Network – ok for life

Phone System = 1 ½ x

Data Center – 20-30 years

Admin System – 10-15 years

13. Adjournment

The meeting was adjourned at 6:37 p.m.

The next meeting is on March 8, at Foothill College.