

Foothill-De Anza  
Community College District  
12345 El Monte Road, Los Altos Hills, CA 94022 650-949-6202

MEASURE C  
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING  
**DRAFT MINUTES**

September 17, 2013

Members Present: David Bergman – Vice Chair, At-large Representative  
William Dietz – Representative, Senior citizens' organization  
Robert Lancefield - Representative, Taxpayer Association

The following staff and others were present:

Staff: Charles Allen  
Tom Armstrong  
Art Heinrich  
Letha Jeanpierre  
Joe Moreau  
Bernata Slater  
Tonette Torres

Gilbane/MAAS & Others:  
Ella Bisconti  
Todd Leicht

**Call to Order**

David Bergman called the meeting to order at 5:01 p.m.

**Committee Organizational Matters**

1. Approval of the Agenda  
Since there was no quorum, agenda could not be approved
2. Approval of Minutes  
Since there was no quorum, minutes could not be approved  
No comments on minutes.
3. Input from Public on Items not on Agenda  
None.

4. Correspondence Received by Members  
None.

5. Nomination of Annual Report Subcommittee  
Charles suggested that the annual report subcommittee remain the same as last year since there isn't a quorum.

### **Measure C Reports**

6. Measure C Performance Metrics Update  
Charles presented a slide show of Performance Metrics for FY 12-13 as shown on attachment #2 to the agenda

7. Construction Project Photo Highlights  
Charles walked through photos of projects.

#### Foothill College

Modernization of Learning Support Center, Biology, & General Classrooms;  
Fine Arts Scene Shop; Library & ISC; Exterior Painting & Bird Remediation; Central  
Campus Site Improvements; Parking & Circulation (Phase 2); Repair & Upgrade  
Miscellaneous Projects

#### De Anza College

A9/PE6 HVAC Improvements; Pool Tile & Plaster Replacement; A8; Data Center;  
Library; L1, L3, & L6 Roofing Repairs; Flint Parking Structure Repairs; Advanced  
Technology Center (ATC); Parking Lot A & B PV; Combined Site Improvements  
Phase II;

#### Onizuka Property Acquisition.

8. Projects Financial Update  
Quarterly report was provided for period ending June 30, 2013. The reports reflected funding sources actual expenses to date and accruals posted for fiscal year end close. Joe Moreau explained the refresh program of technology equipment and the labor line item for installation of such equipment.

#### 9. Bond List Revisions

Details what monies were moved from where and for what, usually from complete or near complete projects to new projects.

De Anza College – moved monies moved from completed projects to the Library.

Foothill College – moved monies from PSEC to the Library.

Bill inquired about the separate line item Scheduled Maintenance. Tonette and Charles explained that the measure C funds are used to match state funding for

scheduled maintenance projects when state money is available. The measure C scheduled maintenance funding is also used for stand alone scheduled maintenance projects.

#### 10. Membership Outreach

Membership outreach will begin this fall. Four members are at the end of their second 2-year terms. The chancellor will be working with the Board to identify potential candidates. New members will start January 2014.

Rob commended the committee members and staff for doing a great job on management of construction projects and the budget. He extends his appreciation. David agreed with the compliment.

The meeting was adjourned at 6:15 p.m. The next meeting is scheduled for December 10, 2013 at 5:00 p.m.