

CBOC Agenda Item

Meeting Date: 6/11/13

Title of Item: March 12, 2013 CBOC Meeting Minutes

Background and Analysis:

Attached are the minutes from the March 12, 2013 CBOC meeting.

Recommendation: Information only

Submitted by:	Charles Allen
Additional contact names:	Kevin McElroy
Is backup provided?	Yes



**Foothill-De Anza
Community College District**

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**MEASURE C
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
DRAFT MINUTES**

March 12, 2013

Members Present: Dudley Andersen – Chair, Member at large
David Bergman – Vice Chair, At-large Representative
Anita Manwani Bhagat – Representative, Foothill-De Anza auxiliary organization
Robert Lancefield - Representative, Taxpayer Association
Susan Silver – At-large Representative

The following staff and others were present:

Staff:	Charles Allen	Hector Quinonez
	Tom Armstrong	Bernata Slater
	Art Heinrich	Linda Thor
	Letha Jeanpierre	Tonette Torres
	Joe Moreau	

Gilbane/MAAS
& Others: Mike Chegini
Ann Kennedy
Todd Leicht
Terri Montgomery
Casey Michaelis

Call To Order

Chair Dudley Andersen called the meeting to order at 5:05 p.m.

Committee Organizational Matters

1. Approval of the Agenda

M/S/C: Anderson/Lancefield

Action: Approved the agenda for meeting

2. Approval of Minutes

M/S/C: Lancefield/Silver

Action: Approved the minutes from the December 11, 2012 meeting

3. Input from Public on Items not on Agenda

Chancellor Linda Thor gave an update on the Onizuka Quitclaim Deed and advised that the Board of Trustees has taken action to execute and to record the deed with the county of Santa Clara for the 9-acre property. Chairman Dudley Anderson asked about the next steps for Onizuka. Charles Allen, Executive

Director of Facilities, Operations, and Construction Management, advised that we have selected a general contractor for the project and that the next steps are to get demolition bids, with a target demolition start date in July or August 2013. Anderson asked about the possibility of additional public discussion of the demolition of these well recognized buildings. Thor replied that we have been very public about our intentions with the Onizuka site and that we have followed all of the regulatory requirements that pertain to demolition of these facilities. In addition, Allen advised that the Veterans Administration (VA) has committed to include an interactive display in their portion of the property to honor the site's history. Member David Bergman asked if there are hazardous materials that will have to be abated. Allen replied that there is significant asbestos containing building materials and lead paint in the buildings and structures, which was expected. These hazardous materials will be abated as part of the demolition process. Member Anita Bhagat asked if there are hazardous materials in the soil. Allen replied that the site has no known subsurface soil contamination as documented by the environmental assessment reports that were prepared by the Air Force as part of the Base Realignment and Closure process.

4. Reports from Staff

None

5. Correspondence Received by Members

None

6. Welcome and Introduction of New Member

Casie Wheat was introduced to the members as the interim FHDA Business Services Executive Assistant.

Measure C Reports

7. Construction Project Photo Highlights

Joe Moreau, Vice Chancellor of Technology, presented the ETS portion of the Construction Project Photo Highlights. Moreau reported that Measure C is continuing with the computer refresh by replacing 11,000 staff and faculty computers and hundreds of student computers. Moreau introduced the thin client computer as a cheaper, smaller, longer lasting alternative device that can work in place of a laptop or desktop. They cost about \$199 and can be used almost everywhere. As computers are phased out due to age, thin client computer will be used to replace some of them. Member Susan Silver asked: How long will these new computers last? When will these new computers need to be replaced? Where will the funding for replacements come from? Moreau reported that the immediate strategy is to extend the Measure C dollars. Allen added that Measure C dollars allows for a technology refresh for the duration of the 15-year bond. Beyond the bond, we will return to relying on our regular funds. Moreau continued to report that Measure C is also refreshing existing and new classrooms, such as De Anza's Media Learning Center (MLC), to create new, modern, flexible teaching and learning environments at less cost. Currently, Moreau stated, the network project is the largest and most fundamental to the fabric of the campus' technology, as Measure C is developing a robust network infrastructure to meet the demands of a "network aware" population. This project is continuing through 2013 and part of 2014. Anderson stated that he was very impressed with the Krause Innovation Center and its use of technology to allow for collaboration between teacher and student, and also student and student. Bhagat also commented that she was impressed with the young age at which student are being taught to use programs, such as PowerPoint, at the Krause Innovation Center. Moreau highlighted that these projects are all made possible by the campus' network. Member Robert Lancefield then asked how much is the network cost? Moreau stated \$3.7 million for both Foothill and De Anza College campuses.

Allen gave a "Brick & Mortar" update of Measure C construction across the campuses. The Foothill swimming pool storage building has a water intrusion problem, which will be addressed by an upcoming project. The Foothill library is planned for a major modernization. The library project was originally budgeted for only infrastructure updates; however, after programming, it became evident that the library building needs a more comprehensive upgrade that will cost approximately \$14 million to complete. Currently, there is \$7 million in Measure C funding. At this time it is extremely unlikely that the additional \$7 million would be available from State Capital Outlay funding. Anderson asked about other options to

get funding. Allen stated the only viable option is to use campus funds to cover the \$7 million. Allen moved on to review other projects such as the central campus improvements (walkways, ponds, bus stops); the De Anza track and field; and the De Anza ATC. Allen then made mention of the Measure C furniture and equipment funds that have provided for purchases in the Auto Tech program, the Visual & Performing Arts Center, and more. Lastly, Allen briefly reviewed the Onizuka site again. Anderson asked if there are going to be any internship possibilities for students at the VA. Thor responded that there would be internships with the Moffett businesses. In addition, FHDA has committed to an initiative to increase internships plans and to host an internship summit this summer in partnership with city associations.

8. Bond List Revisions

Ann Kennedy reported that there were two Measure C bond list revisions during the reporting period ending December 31, 2012. These two revisions were reported on in the last meeting and are reflected in the Financial Reports. De Anza moved project savings to various locations. Kennedy reported that there was one Measure C bond list revision that occurred after the reporting period ending December 31, 2012, which took place at the March 4, 2013 Board of Trustees' Meeting. This transfer included a transfer of project savings to Project 105. Allen commented that for Project 105, the bids came in at approximately \$10 million, while the project estimate was approximately \$8 million. Therefore, Foothill had to move funds to cover the difference. Anderson wanted to know what adjustments should be made on future estimates to reflect the changing bidding climate. Allen responded that for future bids, the District would utilize the knowledge of the Gilbane team and our consulting estimators in an attempt to have our estimates reflect the changing bidding climate, and that our intent is to be more conservative on future estimates.

9. Projects Financial Update

Kennedy reviewed the Measure C Quarterly Report and noted that this quarter's spending was \$24.8 million. Kennedy noted that there were three red category projects. Page 7 of the report provides a summary narrative explanation regarding these projects. Kennedy also noted that page 7 of the report provides summary narrative explanations regarding other projects that have had significant developments during the reporting period. Anderson asked about changes that are anticipated in the noted technology projects. Kennedy responded that estimates on technology projects were made based on the knowledge of 2006 and that we will now have to realign scope and budget based on need. Anderson asked if there would be a cost increase. Moreau responded that technology could cost less to the user, but more to the infrastructure. The infrastructure would benefit, as this is a long-term investment. Lancefield asked Moreau about who has the knowledge to have these technological conversations. Moreau stated that the District is in conversation with local companies and also has in-house technical expertise. Kennedy moved to present the Capital Projects Update – Measure C Whole Program with the Project Update by Category. Kennedy stated again that there was \$28.4 million in spending, which was up from last quarter's \$5 million. Interest earnings were \$3,549. This report recognized Quarter 1 earnings in the current report. The category report was summarized as having large capital projects, renovation projects, and maintenance projects.

As a last comment for the CBOC meeting, Anderson noted that last month he reported to the Board of Trustees on the CBOC annual report and the new website and that he has received very positive feedback.

The meeting was adjourned at 6:07 p.m.

The next meeting is scheduled for Tuesday, June 11, 2013 at De Anza College (site tour and meeting).