

CBOC Agenda Item

Meeting Date: December 10, 2013

Title of Item: Measure C Performance and Financial Audits

Background and Analysis:

On June 6, 2006, voters in the Foothill-De Anza Community College District approved a \$490.8 million general obligation bond measure (Measure C) under the rules established by Proposition 39. Proposition 39 accountability requirements include annual performance and financial audits on use of bond proceeds.

The *performance audit* was prepared in accordance with Education Code Section 15286, which requires that the audit be conducted in accordance with Governmental Auditing Standards, issued by the Comptroller General of the United States.

The *financial audit* was conducted in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States.

The Measure C performance and financial audits for fiscal year ended June 30, 2013 were prepared by the independent certified public accounting firm of Vavrinek, Trine, Day, & Company, LLP, located in Pleasanton, California, and are included in the Board of Trustees' agenda for acceptance at the December 9, 2013 Board meeting. Copies of the reports are available for public viewing in the Vice Chancellor of Business Services' Office.

Recommendation: For Information Only.

Submitted by:	Kevin McElroy
Additional contact names	Hector Quinonez
Is backup provided?	Yes



VAVRINEK, TRINE, DAY
& COMPANY, LLP
Certified Public Accountants

VALUE THE DIFFERENCE

To the Board of Trustees and
The Citizens Oversight Committee
Of the Foothill-De Anza Community College District

We have audited the financial statements of the Measure C bond funds, of Foothill-De Anza Community College District for the year ended June 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 26, 2013. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Foothill-De Anza Community College District Measure C Fund are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2013. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Measure C bond fund financial statements was the allocation of salaries for project management and oversight.

Management's estimate of the salary allocations are based on analysis of the job duties of the individuals involved. We evaluated the key factors and assumptions used to develop the allocation percentages in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 25, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of Board of Trustees, Citizens Bond Oversight Committee, and management of Foothill-De Anza Community College District and is not intended to be, and should not be, used by anyone other than these specified parties.

Vaurinek, Ture, Day & Co LLP

Pleasanton, California
November 25, 2013

**FOOTHILL-DE ANZA COMMUNITY COLLEGE
DISTRICT
MEASURE C
GENERAL OBLIGATION BONDS
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2013
AND INDEPENDENT AUDITORS' REPORT**

**GENERAL OBLIGATION BONDS
AUDIT REPORTS**

JUNE 30, 2013

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

**GENERAL OBLIGATION BONDS
FINANCIAL AUDIT**

JUNE 30, 2013

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C GENERAL OBLIGATION BONDS**

**TABLE OF CONTENTS
JUNE 30, 2013**

FINANCIAL SECTION

Independent Auditors' Report	1
Building Fund (Measure C)	
Balance Sheet	3
Statement of Revenues, Expenditures, and Changes in Fund Balance	4
Notes to Financial Statements	5

INDEPENDENT AUDITORS' REPORT

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	11
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SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Financial Statement Findings	14
Summary Schedule of Prior Audit Findings	15



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INDEPENDENT AUDITORS' REPORT

Governing Board and
Citizens Oversight Committee
Foothill-De Anza Community College District
Los Altos Hills, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Foothill-De Anza Community College District's (the District), Measure C General Obligation Bonds, (the Bonds), as of and for the year ended June 30, 2013, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Opinion

In our opinion, the financial statements referred to previously present fairly, in all material respects, the financial position of the Measure C General Obligation Bonds of the Foothill-De Anza Community College District at June 30, 2013, and the results of its operations for the period then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Measure C Fund specific to the Measure C General Obligation Bonds, and are not intended to present fairly the financial position and results of operations of Foothill-De Anza Community College District in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 25, 2013, on our consideration of the Measure C General Obligation Bonds internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered with the results of our audit.

Vaurinek, Ture, Day & Co LLP

Pleasanton, California
November 25, 2013

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C GENERAL OBLIGATION BONDS**

**BALANCE SHEET
JUNE 30, 2013**

ASSETS

Deposits and investments	\$ 148,816,227
Accounts receivable	770,891
Prepaid expenses	2,754
Total Assets	<u><u>\$ 149,589,872</u></u>

LIABILITIES AND FUND BALANCES

LIABILITIES

Accounts payable	\$ 7,661,700
Total Liabilities	<u>7,661,700</u>

FUND BALANCES

Restricted	141,928,172
Total Fund Balances	<u>141,928,172</u>
Total Liabilities and Fund Balances	<u><u>\$ 149,589,872</u></u>

The accompanying notes are an integral part of these financial statements.

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C GENERAL OBLIGATION BONDS**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2013**

REVENUES	
Interest income	\$ 1,029,360
Unrealized loss on investments	(694,925)
Total Revenues	<u>334,435</u>
EXPENDITURES	
Current	
Salaries and benefits	2,776,799
Contracted services and other expenses	11,890,326
Capital outlay	47,632,679
Total Expenditures	<u>62,299,804</u>
NET CHANGE IN FUND BALANCES	(61,965,369)
FUND BALANCE - BEGINNING	<u>203,893,541</u>
FUND BALANCE - ENDING	<u><u>\$ 141,928,172</u></u>

The accompanying notes are an integral part of these financial statements.

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT MEASURE C GENERAL OBLIGATION BONDS

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Foothill-De Anza Community College District Building Fund (Measure C funds) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants. The Foothill-De Anza Community College District Building Fund Measure C funds accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

Financial Reporting Entity

The financial statements include only the Building Fund Measure C funds of the Foothill-De Anza Community College District used to account for Measure C projects. These funds were established to account for the expenditures of general obligation bonds issued under the General Obligation Bonds Election of 2006. These financial statements are not intended to present fairly the financial position and results of operations of the Foothill-De Anza Community College District in compliance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Building Fund, Measure C funds are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Building Fund Measure C funds are accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT MEASURE C GENERAL OBLIGATION BONDS

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

Encumbrances

The Building Fund Measure C funds utilize an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid.

Fund Balance - Governmental Funds

As of June 30, 2013, fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the governing board.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the District's adopted policy, only the governing board or chief business officer may assign amounts for specific purposes.

Unassigned – all other spendable amounts.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C GENERAL OBLIGATION BONDS**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

NOTE 2 - INVESTMENTS

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State: U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

Investment in County Treasury

The District and the Building Fund Measure C funds are considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the investment in the pool is reported in the accounting financial statement at amounts based upon the pro-rata share of the fairly value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C GENERAL OBLIGATION BONDS**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool. The District maintains a building fund investment of \$148,697,269 with the Santa Clara County Investment Pool. The fair value of this investment is approximately \$148,816,227 with an average maturity of 374 days.

NOTE 3 - ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2013, consisted of the following:

Interest	\$ 764,947
Other local sources	5,944
	<u>\$ 770,891</u>

NOTE 4 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2013, consisted of the following:

Accounts payable	\$ 5,364,055
Accrued payables	1,379,983
Retentions	917,662
	<u>\$ 7,661,700</u>

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C GENERAL OBLIGATION BONDS**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

NOTE 5 - COMMITMENTS AND CONTINGENCIES

As of June 30, 2013, the Building Fund (Measure C funds) had the following construction commitments with respect to unfinished capital projects:

	<u>Remaining Construction Commitment</u>	<u>Expected Date of Completion</u>
Measure C		
Physical Science and Engineering Center	\$ 869,953	01/07/13
Central campus site improvements	32,553	07/04/13
Stadium and track	11,039	02/28/13
Parking and circulation	4,252,368	12/20/13
Corporation yard	53,682	03/31/13
Media & Learning Center	235,330	08/15/12
Construction management / Design management	1,976,873	06/30/13
Photovoltaic arrays	629,598	10/19/12
Fire alarm system replacements	81,556	07/31/14
Scheduled maintenance	71,088	thru 6/30/21
Modernization of Learning Support Center, Biology and General Classrooms	9,835,130	09/19/14
Flint parking structure	290,515	09/30/14
Advanced Technology Center	1,512,071	09/30/15
Construction overhead	404,307	06/30/13
Tile roofs	419,148	09/23/13
Smithwick theater	63,116	07/31/13
Property acquisition	2,274,842	03/31/16
Baldwin Winery & East Cottage "Historic Renovation"	19,986	09/28/11
Fine arts scene shop	418,149	03/21/16
Print shop and plant services facility	76,099	08/11/15
Library and ISC	1,564,148	12/31/15
Physical education lab space	5,494	04/08/13
Swing space	79,096	12/31/15
Combined site improvements	1,399,102	12/30/13
Other projects	455,445	thru 6/30/22
Total Measure C	<u><u>\$27,030,688</u></u>	

Litigation

The District and the Building Fund Measure C funds are involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2013.

INDEPENDENT AUDITORS' REPORT



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Trustees and Citizens' Bond
Oversight Committee Measure C
Foothill-De Anza Community College District
Los Altos Hills, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the Foothill-De Anza Community College District (the District) Measure C Building Fund, 2006 General Obligation Bonds, as of and for the year ended June 30, 2013, and have issued our report thereon dated November 25, 2013.

As discussed in Note 1, the financial statements present only the Measure C Building Fund specific to 2006 General Obligation Bonds, and are not intended to present fairly the financial position and results of operations of Foothill-De Anza Community College District in conformity with accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

Management of Foothill-De Anza Community College District is responsible for establishing and maintaining effective internal control over financial reporting.

In planning and performing our audit, we considered Foothill-De Anza Community College District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foothill-De Anza Community College District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Foothill-De Anza Community College District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined previously.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Foothill-De Anza Community College District's Measure C Building Fund, 2006 General Obligation Bonds financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vaurinek, Ture, Day & Co LLP

Pleasanton, California
November 25, 2013

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C GENERAL OBLIGATION BONDS**

**FINANCIAL STATEMENT FINDINGS
JUNE 30, 2013**

None noted.

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C GENERAL OBLIGATION BONDS**

**SUMMARY OF PRIOR YEAR FINDINGS
JUNE 30, 2013**

None noted.

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

**MEASURE C
GENERAL OBLIGATION BONDS
PERFORMANCE AUDIT**

JUNE 30, 2013

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C
GENERAL OBLIGATION BONDS – PERFORMANCE AUDIT**

TABLE OF CONTENTS

Independent Auditors' Report	1
Authority for Issuance	2
Purpose of Issuance	2
Authority for the Audit	2
Objectives of the Audit	3
Scope of the Audit	3
Procedures Performed	3
Conclusion	3
Schedule of Findings	4



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INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Governing Trustees and Citizens' Bond
Oversight Committee for Measure C
Foothill-De Anza Community College District
Los Altos Hills, California

We were engaged to conduct a performance audit of the Foothill-De Anza Community College District (the District), Measure C 2006 General Obligation Bond funds for the year ended June 30, 2013.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's Measure C funds' compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's Measure C funds' internal control in order to determine if the internal controls were adequate to help ensure the District's Measure C funds' compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1 (b)(3)(C) of the California Constitution. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Measure C General Obligation Bond funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1 (b)(3)(C) of the California Constitution.

Vavrinek, Trine, Day & Co LLP

Pleasanton, California
November 25, 2013

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C OBLIGATION BONDS
PERFORMANCE AUDIT**

JUNE 30, 2013

AUTHORITY FOR ISSUANCE

The Measure C Bonds are issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The Bonds are authorized pursuant to a request of the District made by a resolution adopted by the Board of Education of the District.

The District received authorization at an election held on June 6, 2006, to issue bonds of the District in an aggregate principal amount not to exceed \$490,800,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2006 Authorization). The Bonds represent the first, second, and third series of the authorized bonds to be issued under the 2006 Authorization.

PURPOSE OF ISSUANCE

The net proceeds of the Bonds and any other series of general obligation bonds issued under the Authorization will be used for the purposes specified in the District bond proposition submitted at the Election, which includes to upgrade electrical, heating, ventilation systems, fire/seismic safety; repair leaky roofs; improve disabled access; repair/expand classrooms for nurses/paramedics; upgrade technology; repair, construct, acquire, equip buildings, classrooms, libraries, sites, and science computer labs.

AUTHORITY FOR THE AUDIT

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, “for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities”, upon approval by 55% of the electorate. In addition to reducing the approval threshold from two-thirds to 55%, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The District must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the District to appoint a citizen’s oversight committee.
4. Requires the District to conduct an annual independent financial audit and performance audit in accordance with the Government Auditing Standards issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the District to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C OBLIGATION BONDS
PERFORMANCE AUDIT**

JUNE 30, 2013

OBJECTIVES OF THE AUDIT

1. Determine whether expenditures charged to the Building Fund Measure C funds have been made in accordance with the bond project list approved by the voters through the approval of Measure C.
2. Determine whether salary transactions, charged to the Building Fund, Measure C funds were in support of Measure C and not for District general administration or operations.

SCOPE OF THE AUDIT

The scope of our performance audit covered the period of July 1, 2012 to June 30, 2013. The population of expenditures tested included all object and project codes associated with the Measure C bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2013 were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2013 for the Building Fund Measure C funds. Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution as to the approved bond projects list. We performed the following procedures:

1. We selected a sample of expenditures for the period starting July 1, 2012 and ending June 30, 2013, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
2. Our sample included 33 transactions totaling \$22,794,012. This represents 37% of the total expenditures of \$62,299,804.
3. We verified that funds from the Building Fund Measure C funds were generally expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects. In addition, we verified that funds held in the Building Fund Measure C funds were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

CONCLUSION

The results of our tests indicated that, in all significant respects, the Foothill-De Anza Community College District has properly accounted for the expenditures held in the Building Fund Measure C funds and that such expenditures were made for authorized Bond projects. Further, it was noted that funds held in the Building Fund Measure C funds, and expended by the District, were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
MEASURE C OBLIGATION BONDS
PERFORMANCE AUDIT - FINDINGS**

JUNE 30, 2013

None reported.