



**Foothill-De Anza
Community College District**

12345 El Monte Road, Los Altos Hills, CA 94022 650-949-6200

MEASURE C
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
DRAFT MINUTES

March 13, 2012

Members Present: Dudley Andersen – Chair, Member at large
David Bergman – Vice Chair, Representative, business organization
Etienne Bowie – Representative, student
William Dietz – Representative, Senior citizens' organization
Anita Manwani Bhagat – Representative, Foothill-De Anza auxiliary organization
Robert Lancefield – Representative, Taxpayer Association
Susan Silver – Member at large

The following staff and others were present:

<i>Staff:</i>	Charles Allen	Tom Armstrong
	Art Heinrich	Kevin McElroy
	Tonette Torres	Shirley Treanor
<i>Gilbane/MAAS & Others:</i>	Mike Chegini	Ann Kennedy
	Todd Leicht	Joel Heyne

Call To Order

Chair Dudley Andersen called the meeting to order at 5 p.m. Chair Andersen introduced the CBOC Annual Review and discussed the positive response it received from the Board of Trustees presentation.

Committee Organizational Matters

1. Approval of the Agenda

M/S/C: Bergman/Dietz

Action: Approved the agenda for meeting

2. Approval of Minutes

M/S/C: Silver/Dietz

Action: Approved the minutes from the December 13, 2011 meeting

3. Input from Public on Items not on Agenda

None

4. Reports from Staff

Charles Allen discussed the CBOC Annual Review, which highlights the construction from Measure C dollars and what is being accomplished with the public's money. It is a way to show thanks to the public.

Shirley Treanor discussed a letter she received from a Foothill College neighbor, who had concerns about the construction on Foothill's campus. Specifically, there were concerns about the unfinished sustainable garden, the cigarette smoking of workers in the area, the construction noise being too early or too late in the day, and construction lights shining into homes. Treanor noted that each concern was being handled individually, starting with taking photos from surrounding homes of the lights. Anita Manwani Bhagat commended Foothill College for how they handled this issue in the community.

5. Correspondence Received by Members

None

6. Welcome and Introduction of New Member

Dudley Andersen introduced Etienne Bowie, who explained his interests in wanting to join the committee.

Measure C Reports

7. Construction Project Photo Highlights

Charles Allen commented on various photo highlights showing the progress of construction on various projects, including Foothill College's 5000 Building, Foothill's press box at the football field, and Smithwick Theater upgrades. Allen also showed photo improvements for De Anza College's swimming pool, stadium and track, Advanced Technology Center, and the Mediated Learning Center.

8. Bond List Revisions

Charles Allen introduced three different lists of revisions that spanned from January-March 2012, which included revisions from the photovoltaic array rebates and bond transfers. Another list was noted to include savings found in projects that have had a changed scope to them, and another list accounted for contingency amounts.

9. Projects Financial Update

Ann Kennedy stated there was a high volume of spending in this quarter, with \$34 million spent in this quarter. Kennedy projects that spending will stay at this level, and two projects account for half of the entire \$34 million. The summary reports are noted to have more "grey" status reports, which means that they are done or getting close to being done. Noted was the FAPP project, which left the "red" column and is now "yellow/green." Flint Center parking garage is the only "red" item left on the list.

12. Program/Project Management Review

Charles Allen stated that in December of 2009, there was a briefing of the reporting system, and action was taken over concerns in the reporting system. The changes included the integration of the financial information system, and an improved communication between Prompt and Banner. Robert Lancefield asked if there were any other uses for this reporting system, and Charles Allen answered that unlike the CSU or UC system, the community college system does not have a centralized reporting system.

The meeting was adjourned at 6:20 p.m. Robert Lancefield noted that he would be absent from the June 2012 meeting.

The next meeting is scheduled for Tuesday, June 12, 2012 at 5 p.m. in Conference Room B of De Anza College.