



**Foothill-De Anza
Community College District**

12345 El Monte Road, Los Altos Hills, CA 94022 650-949-6200

MEASURE C
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
MINUTES

DECEMBER 14, 2010

Members Present: James Sandstrom – Chair, Representative, Senior Citizens' Organization
Carol Johnson – Vice Chair, Member at Large
Dudley Andersen – Member at Large
Anita Manwani Bhagat – Representative, Foothill-De Anza Auxillary Organization
David Bergman – Representative, Business Organization
Robert Lancefield – Representative, Taxpayer Association

The following staff and others were present:

Staff: Charles Allen Tom Armstrong
Art Heinrich Letha Jeanpierre
Kevin McElroy Judy Miner
Hector Quinonez Linda Thor
Tonette Torres Shirley Treanor

Gilbane/MAAS: Mike Chegini Rafael Cuadros
Casey Michaelis Ann Kennedy

Call To Order

CBOC Chair Sandstrom welcomed all members to the meeting and called the meeting to order at 5 p.m.

Committee Organizational Matters

1. Approval of the Agenda

M/S/C: Andersen/Johnson

Action: Approved the agenda for meeting

2. Approval of Minutes

M/S/C: Bergman/Johnson

Action: Approved the minutes from the September 21, 2010 meeting

3. Input from Public on Items not on Agenda

None

4. Reports from Staff

None

5. Correspondence Received by Members

None

6. Solicitation and Appointment Process for New Members

Kevin McElroy noted the selection committee reviewed initial applications for three positions. He noted that the application pool was strong and there should be little problem filling the positions.

7. Recognition of Outgoing Members

Various staff members and committee members thanked Jim Sandstrom and Carol Johnson for their hard work on the committee.

8. Review of Annual Draft Report

Charles Allen summarized the list of projects and expenditure levels and noted that four items can be added to the completed projects list. Ann Kennedy and Charles Allen both mentioned that only items that were financially completed were added to the list. Carol Johnson questioned the inclusion of the solar array as a completed project, and Charles Allen noted that that project would be taken off that list.

M/S/C: Johnson/Lancefield

Action: Approved pending change noted

9. Program / Project Management

Charles Allen discussed the six items in red and that of those, two have been completed and that another three had moved from red to yellow or green. Charles Allen noted that it is good progress and would argue that we're "out of the red." Kevin McElroy added that he's impressed with the progress and Jim Sandstrom suggested having a third party team review the findings might be helpful.

10. Construction Project Photo Highlights

Slideshow of projects was presented.

11. Bond List Revisions

Charles Allen presented summarized Bond List.

12. Projects Financial Update

Charles Allen explained there was 11 million dollars worth of progress and that the general contractor for the East Cottage was moving forward with re-construction of the building after the roof collapse and the Baldwin Winery construction was progressing slowly, but progressing. Flint Center was noted as still moving forward, but remains a concern. Robert Lancefield asked to explain further about the issues, and Charles Allen explained it was a lack of waterproofing that was the main problem, along with elevator towers and electrical issues. Clarification was given about the budget items and that the money listed was as of 9/30/10, not the current date.

13. Measure C Performance/Financial Audits

The performance audit was introduced by Jeff Jensen of Perry-Smith and an explanation about the opinion on the audit followed. The financial statement report discussed contained the balance sheet and further explanation about the financial state of Measure C.

David Bergman agreed to convene the next meeting in March, whereupon a new Chair would be chosen to replace Jim Sandstrom

The next meeting is scheduled for Tuesday, March 15, 2011 in the District Board Room at 5 p.m.