FOOTHILL-DE ANZA
Community College District

MEASURE C
CITIZENS BOND OVERSIGHT COMMITTEE
Minutes
June 12, 2007

CALL TO ORDER AND ROLL CALL 5:00 PM

Members Present:

Dexter Dawes
Carol Johnson
Jim Sandstrom
Jim Walker

The following staff and others were also present:

Staff:	Charles Allen	Jeanine Hawk	Hector Quinonez
	Tom Armstrong	Ken Horowitz	Fred Sherman
	Becky Bartindale	Martha Kanter	Tonette Torres
	Mike Brandy	Brian Murphy	Donna Toyohara
	Debbie Budd	Penny Patz	

Gilbane/ MAAS: Bob Crowder
Scott Jewell
Jeff Scogin
Ann Kennedy

Others: Jeff Jensen
Tom Perry-Smith

1. **Approval of Minutes of 2/26/07**
   M/S/C: Dawes/Johnson
   Action: Approval of the minutes from 2/26/07

2. **Meeting Conduct & Ground Rules and Agenda Organization**
   Chancellor Kanter distributed a draft of proposed Meeting Conduct and Ground Rules taken from the Brown Act.

M/S/C: Johnson/Sandstrom
Action: To adopt Brown Act format in conducting the COC meetings

Member Dawes inquired about email protocol among committee members. Chancellor Kanter said the Brown Act prohibits emails among committee members. Brandy stated that emails cannot be used as an alternate decision making process and explained that when a member receives an email, the message should be forwarded to the Chancellor who will then forward it to all committee members.

3. **Input from Public on Items not on Agenda**
Faculty member Ken Horowitz made some follow up comments from the meeting. Mr. Horowitz suggested meetings be published in SJ Mercury Government Watch which is published each Monday as a way to inform the public of the Committee's meetings and submitted a sample of Government Watch for the Committee's information. Regarding project budget, Mr. Horowitz expressed concern about total project budget vs. construction budget and requested that the committee closely monitor where overhead dollars are going outside of the construction budget and to make certain that Measure C dollars are not being spent on salaries.

4. **Reports from Staff**
As a follow up to the last meeting and in response to Mr. Horowitz's concerns regarding bond dollars spent for salaries, Vice Chancellor Brandy distributed an opinion paper by Attorney General Steve Bruckman that speaks to salaries and what can be charged to Prop 39 bonds.

Executive Director of Facilities Charles Allen introduced Tom Armstrong as bond manager at De Anza and gave a brief background of his experience. Mr. Allen also gave a brief background of Art Heinrich, bond manager at Foothill, who was unable to attend the meeting. Vice Chancellor Brandy clarified that Armstrong and Heinrich are District employees who report directly to Mr. Allen as opposed to Ann Kennedy, Jeff Scogin and Scott Jewell who are with the Gilbane/Maas program management team. Chancellor Kanter further explained the campus relationship of the bond managers who will work closely with Vice Presidents of Finance Jeanine Hawk and Debbie Budd but will report directly to Mr. Allen. Member Sandstrom requested that an updated of the organizational chart with names be posted on the website. Jeff Scogin said he will add it to the website.

5. **Correspondence Received by Members** – This will be a standing agenda item and affords the opportunity for Board members to share correspondence or articles of interest. There was none.

6. **Ending Dates for Terms of Office; Process for Selection of New Members**
Chancellor Kanter requested those committee members with one-year terms to think about recommitting their terms and asked that they inform the committee of their decision at the next meeting on 8/28. Advertising of vacancies, should there be any; review of applications; and notifications to applicants would occur between October and November. Approval of COC members would be placed on the December 3 Board of Trustees agenda for approval.

7. **Annual Calendar**
Hector Quinonez, District Controller, made suggestions for COC meeting dates which are coordinated with financial close dates. The schedule **will be posted on website.**
Since the November 6 date is Election Day, an alternate date was discussed.

M/S/C: Johnson/Dawes

Action: To change the Tuesday, November 6 meeting date to Wednesday, November 7 and approve the remaining meeting dates as proposed

External auditor Tom Perry-Smith (Perry-Smith LLP) talked about the scope and timing of the Prop 39 annual audit and terms of the audit engagement. The agreed upon procedures of audit has 2 separate parts: 1) selection of sample disbursements from Measure C and tie them back to supporting documents for that expenditure (i.e. invoices for warrants issued). They will look at how disbursements were reported and approved for expenditure. A list of all tested items will be prepared for the committee. 2) A compilation of activity within Measure C will have all the expenditures that have gone through the program for the audit period. They will be classified by type of expenditure and will include sources of income, A written report will be submitted. Any concerns will be brought to the committee's attention immediately. Perry Smith anticipates things will go very smoothly. Vice Chancellor Brandy clarified that the auditors would communicate directly with the committee with no district administration interaction. The first audit report is expected around October/November. Also, any audit concerns will be reported directly to the committee before completing the report. Member Dawes stressed the importance of tying projects to what was actually passed by the voters and also that no bond proceeds be used for teacher or administrative salaries or other operating expenses. Perry-Smith will tailor their approach to meet the specific requirements of Prop 39 and will articulate exact report procedures.

8. Review Design of Website

Vice Chancellor Brandy said they are looking for the committee's input on things that should be added or deleted from website which will be active tomorrow morning.

Jeff Scogin, Gilbane/Maas, presented an overview of the site. Member Dawes asked if it is the committee's responsibility to monitor or be concerned about the amounts of the projects. Brandy explained that the Board of Trustees has to approve the budget transfer project and the committee's responsibility is to review expenditures not the budget, but in terms of reviewing the expenditures, however, the committee does have the responsibility to make sure the expenditures fall within the approved ballot measure.

Scogin explained that major changes to the website will go through the proper channels; budget audit reports will be added as they are produced.

Measure C Feedback - Questions will be routed to Becky Bartindale for fielding to the appropriate person for response.

9. **Measure C Project Update**

Ann Kennedy, Gilbane/Maas, gave an overview on projects currently under construction and renovation.

Charles Allen gave a report on Measure C Management Team activities and distributed copies of his presentation outlining various Measure C projects in process. He explained that the one-page overviews provide project information concisely. It was recommended that start and end dates be added to the overviews.

Measure C Whole Program budget sheets, in draft format, relating to current active projects on each campus, were distributed. It was suggested that Kennedy's format be used since it is more user friendly.

10. Financial Report for July 2006-April 30, 2007

Vice Chancellor Brandy presented the financial report. Member Dawes asked if it is the committee's responsibility to monitor or be concerned about the amounts of the projects, i.e. if there's an overrun. Vice Chancellor Brandy explained that the Board of Trustees has to approve the budget transfers per project and the committee's responsibility is to review the expenditures but not the budget. However, the committee does have the responsibility to make sure the expenditures are within the approved ballot measure. The committee should look carefully at the total number of line items but not the dollars allocated to those items because that can be changed by the Board of Trustees.

11. Sales of Series A & B on Website

Brandy explained the issuance of Series A ($150M) & B ($100M) bonds. The bonds were issued 10 days apart for tax purposes because one was a 5-year arbitrage calculation and one was a 3-year calculation, depending on which project they aligned with; the rate for both was 4.73% which is below what was originally calculated. Brandy explained that Series C probably wouldn't be issued for about 3 years.

Brandy will update the schedule handed out at the last meeting and the information will be put on the website.

The district sold $250M in bonds, but because of the lawsuit, only $10M was designated for capital projects until the lawsuit is resolved. The remaining $240M is in the escrow account. All interest will be returned to the escrow account to make sure that the principal and interest is available to undo the bond if the case is not decided in the district's favor.

12. Status Report on Lawsuit

Katz filed for an appeal several months ago. Oral arguments will be in July; the committee will be notified when that date is known. It will be an open court session, probably in August. The case could be further appealed to the California Supreme Court however, the district expects to win in the Appellate Court.

13. Adjournment

M/S/C: Sandstrom/Johnson
Action: To adjourn the meeting at 6:55 p.m.

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Proposition 39 Citizens' Bond Oversight Committee

MEETING CONDUCT AND GROUND RULES

Approved June 11, 2007

OVERVIEW

The Foothill-De Anza Citizens' Bond Oversight Committee was established to inform the public, review expenditures, and issue an annual report specifically related to bond proceeds generated under Measure C which was approved by district voters on June 6, 2006. To carry out its duties, the CBOC will adhere to the following principles and ground rules.

MEETING CONDUCT

• All committee business and meetings will be conducted in accordance with the *Ralph M. Brown Public Meetings Act* of the State of California.

• Members of the public who wish to speak to items not on the CBOC agenda shall be accorded up to 5 minutes each to state their issue.

GROUND RULES

• Each CBOC member will follow all statutes regarding conflicts of interest, to avoid even the appearance of a conflict of interest that might embarrass the CBOC or the district, and to reveal any possible conflict of interest to the CBOC in a timely fashion.

• Each CBOC member will attend all CBOC meetings regularly and promptly, and review all materials sent out in advance of the meetings in order to assure meaningful participation and make informed decisions.

• Each CBOC member will honor the agenda and be prepared to participate in the entire meeting.

• Each CBOC member will ask appropriate, timely and substantive questions at CBOC meetings consistent with one's conscience and convictions.

• Each CBOC member will vote on all motions of the CBOC except when removal from action for conflict of interest is declared, to make decisions only after all the facts have been presented and discussed.

• Each CBOC member will work to keep the committee's discussion focused on the issues, not on the person presenting them, nor on items not immediately relevant to the topic.

• Each CBOC member will share all written and email correspondence related to CBOC business with all committee members.

• CBOC members will work with fellow Committee members in a spirit of harmony, respect and cooperation, acknowledging that differences of opinion will arise.

• CBOC members will base personal decisions upon all available facts in each situation, vote honest conviction in every case, and respect the final majority decision of the CBOC.

• CBOC members will remember at all times that an individual CBOC member has no legal authority outside the CBOC meetings and conduct all relationships with the college staff, students, local citizenry and media on the basis of that fact.

• No CBOC member shall use his/her position as a CBOC member for personal benefit or gain.

• CBOC members will welcome and encourage input and active cooperation by citizens of the Foothill-De Anza Community College District and the community at large.

STATE OF CALIFORNIA

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE
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HTTP://WWW.CCCCO.EDU

November 18, 2004

To: Superintendents and Presidents
Presidents of Boards of Trustees
Consultation Council
Cabinet
Community College Attorneys
Chief Business Officers
Public Information Officers

From: Steven Bruckman, Interim General Counsel

Legal Advisory 04-06

Synopsis: A community college district may use Proposition 39 school bond proceeds to pay the salaries of district employees to the extent they perform administrative oversight work on construction projects authorized by a voter approved bond measure.

Proposition 39, approved in 2000, allows the issuance of bonds for the construction of school facilities if approved by 55 percent of a school or community college district's voters. Since that approval, numerous community college districts have approved significant bond measures. While the bond approvals have been most welcome, the construction projects generate significant administrative oversight work. This is particularly true under Proposition 39 because the law imposes oversight and audit requirements not required for traditional bonds.

The situation is further complicated by the fact that the drafters of Proposition 39 were concerned about bond proceeds being used as teacher and administrator salaries. The law provides that the proceeds shall be used only for facilities "and not for any other purpose, including teacher and administrator salaries and other school operating expenses." Some district legal counsel have advised that this provision prohibits districts from paying the salaries of school district employees who perform administrative oversight on construction projects funded by bonds. The California Attorney General has issued an opinion stating that this is an overly conservative interpretation of the law. Although the Attorney General was specifically addressing school districts, community college districts are subject to the same language and may rely on the analysis.

The Attorney General concluded that:

> "the phrase 'the construction, reconstruction, rehabilitation, or replacement of school facilities' embraces project administrative costs, such as monitoring contracts and project funding, overseeing construction progress, and performing

> overall project management and accounting that facilitates timely completion of the construction project."

Those expenses that would not exist but for the existence of the construction project may be paid by bond proceeds. This includes expenses related to activities unique to Proposition 39 projects such as annual performance and financial audits.

The Attorney General found that the use of the term "other operating expenses" means that Proposition 39 proceeds may pay costs connected to bond-funded projects that do not involve "regular, ongoing, day-to-day costs associated with maintaining and operating a school." The Attorney General also rejected the argument that the funds could be used to pay outside contractors but not district employees doing similar work. The opinion noted that, in some cases, districts can perform the work more cheaply than contractors and a restrictive interpretation would cost taxpayers more money. The Attorney General found that Proposition 39 could not have been intended to yield such a result.

This common sense interpretation of the law is most welcome as many districts do not have resources outside their bond proceeds to fund work related to construction projects. It should be noted that Attorney General Opinions are not binding on a court of law. However, such opinions, especially when interpreting constitutional provisions of this sort, are accorded substantial deference by courts.

SB:VAR:sj

cc: Fred Harris

Legal Advisory 04-06

FOOTHILL-DE ANZA
Community College District

CITIZENS OVERSIGHT COMMITTEE

Quarter Ending Date	Financial Close Date	Suggested COC Meeting Date
June 30, 2007	August 3, 2007	August 29, 2007, Wednesday
September 30, 2007	October 11, 2007	November 6, 2007, Tuesday
December 31, 2007	January 11, 2008	February 5, 2008, Tuesday
March 31, 2008	April 11, 2008	May 6, 2008, Tuesday
June 30, 2008	August 4, 2008	August 26, 2008, Tuesday

FINANCIAL CLOSING DATES AND AUDIT REPORT TIMELINE

DRAFT 6/12/07

Funding Sources (Budget):

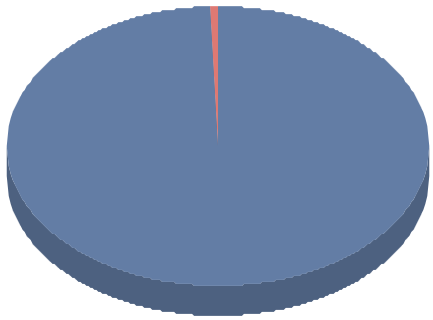
Bond:	$ 490,990,503	99.77 %
State:	-	0.00 %
Other:	1,123,092	0.20 %
Total:	$492,113,595	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$375,038,907	$ 1,189,597	$ -	$ 26,808	$373,822,503
Architectural/Engineering Oversight	4,340,052	-	-	-	4,340,052
Contingency	14,940,801	-	-	-	14,940,801
Furniture & Group 2 Equipment	97,793,834	1,317,331	-	-	96,476,503
Totals:	$492,113,594.70	$2,506,928	$0	$26,808	$489,579,859

Budget vs Expenses

Bond Only



Total Bond Funding	99.5%
Total Bond Expenses	0.5%
Total:	100.0%

College: **Foothill College - Measure C**

Project Name: **Convert To Adaptive Learning Center**

Project Number: **103**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **03/13/2007**

Estimated Completion Date: **02/13/2009**

% Complete (Time): **0.13%**

% Complete (Dollars): **0.00%**

Funding Sources (Budget):

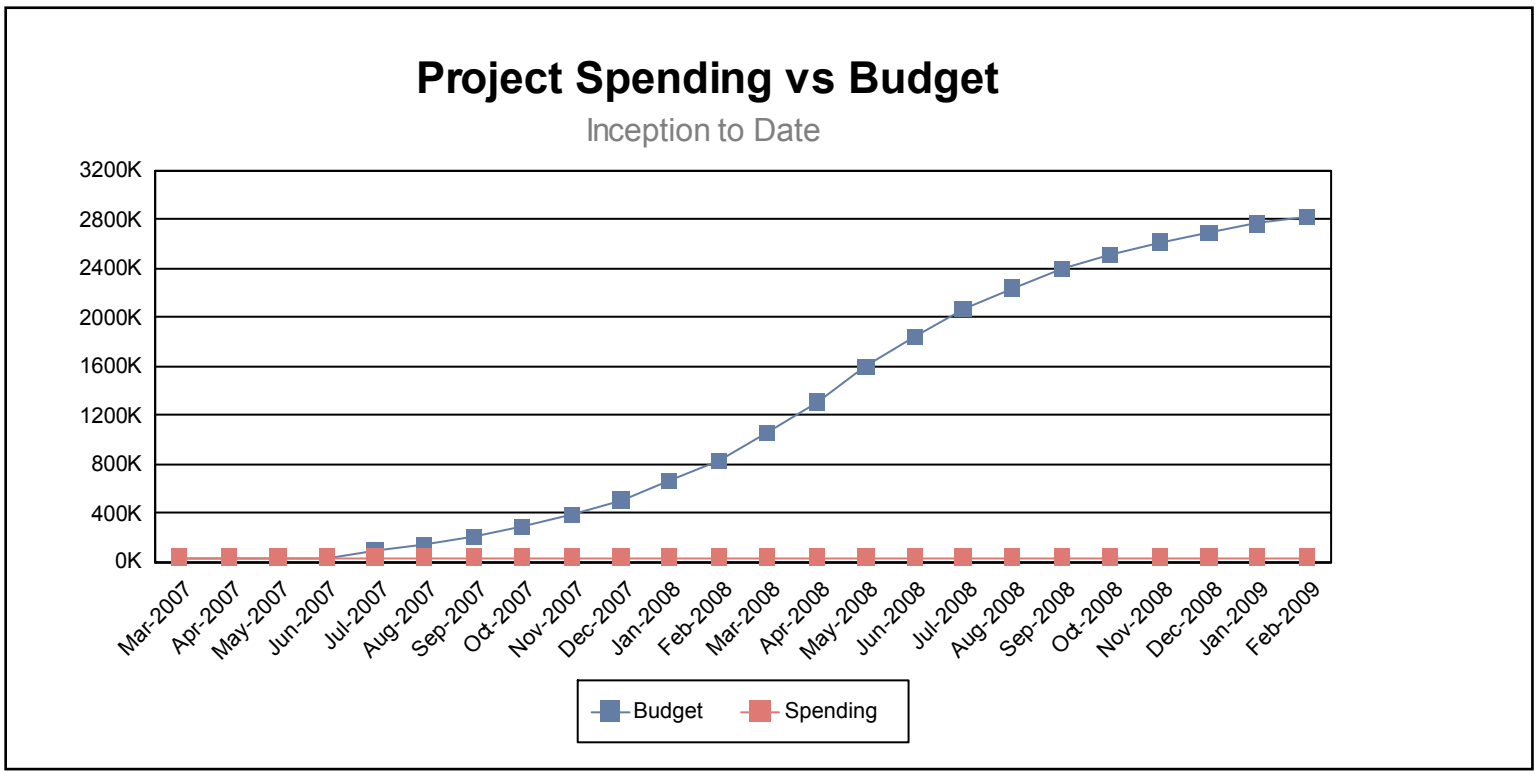
Bond:	$ 2,918,277	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$2,918,277	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$2,735,885	$ 35,533	$ -	$ -	$2,700,352
Architectural/Engineering Oversight	39,397	-	-	-	39,397
Contingency	142,996	-	-	-	142,996
Furniture & Group 2 Equipment	-	-	-	-	-
Totals:	$2,918,277.00	$35,533	$0	$0	$2,882,744

Project Description:

Renovate existing Building 5400 - Remove and replace total interior and replace with all new HVAC, electrical, finishes. Building will change use from Biology to offices and classrooms. Measure E project postponed due to budget restrictions.



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6/12/2007 11:45:33AM

College: **Foothill College - Measure C**

Project Name: **Renovate Existing Footbridge**

Project Number: **117**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **05/02/2007**

Estimated Completion Date: **01/14/2008**

% Complete (Time): **0.16%**

% Complete (Dollars): **0.00%**

Funding Sources (Budget):

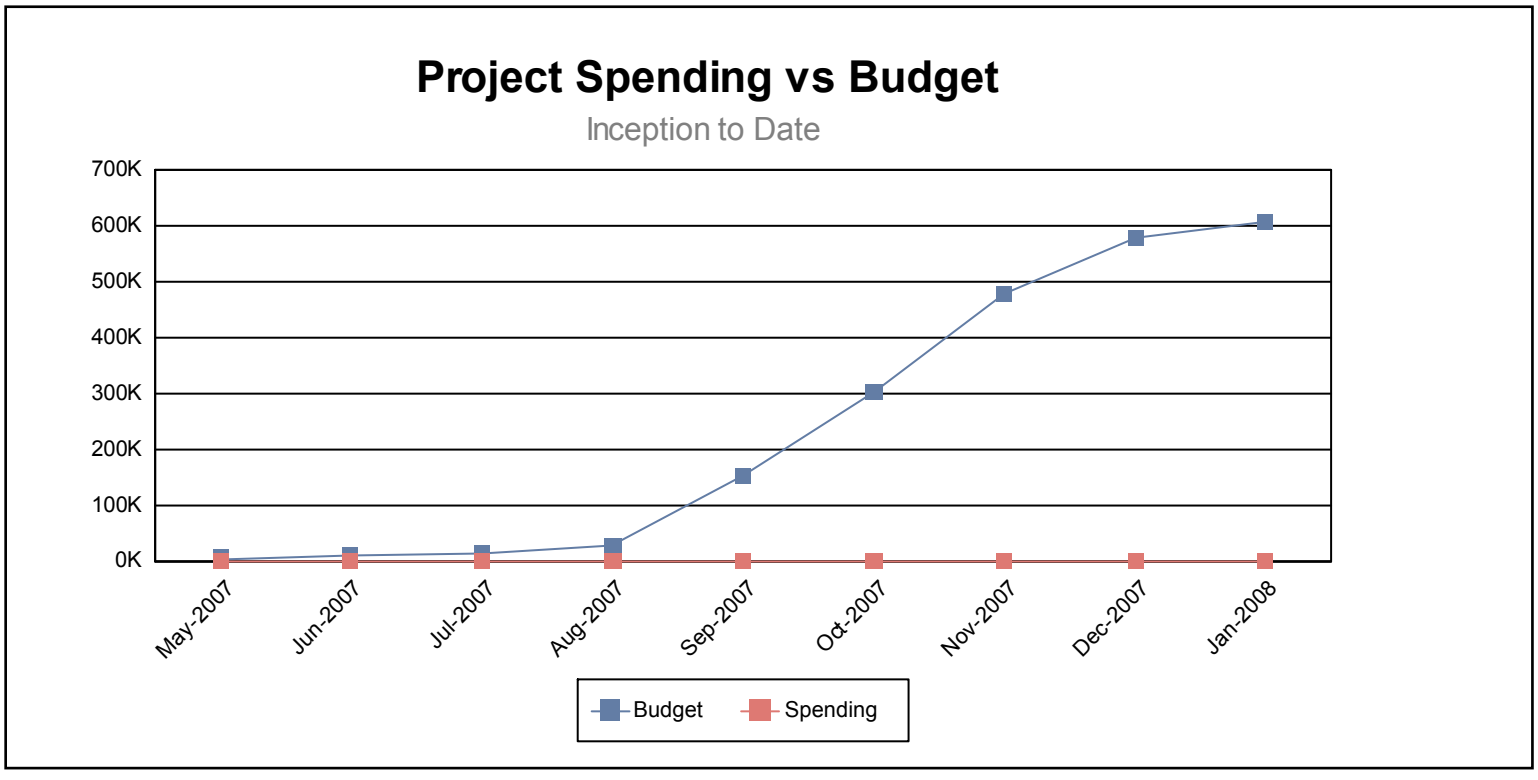
Bond:	$ 205,685	36.26 %
State:	$ -	0.00 %
Other:	$361,546	63.70 %
Total:	$567,231	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$531,852	$ 1,029	$ -	$ 26,808	$504,016
Architectural/Engineering Oversight	5,000	-	-	-	5,000
Contingency	30,379	-	-	-	30,379
Furniture & Group 2 Equipment	-	-	-	-	-
Totals:	$567,231.00	$1,029	$0	$26,808	$539,394

Project Description:

The project consists of repair and roof replacement on the stair pavilion and pedestrian bridge which links the Physical Education buildings to the campus center. The scope of work will include abatement of hazardous material, wood shake roof replacement, repair or replace glu-lam beams, remove and replace single ply roofing at mechanical well, replace missing beam caps, wood and steel gutter and spout repairs, replacement of hand and guard rails, demolition of existing traffic top coating and replace with new on concrete deck of Footbridge, new cedar siding on the bridge and replacement of exterior light fixtures under the roof, at the handrail (OFCI) and under the deck, painting and staining.



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College: **Foothill College - Measure C**

Project Name: **Furniture and Equipment (Excluding Tech Related Equipm**

Project Number: **601**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **12/20/2006**

Estimated Completion Date: **11/20/2008**

% Complete (Time): **0.25%**

% Complete (Dollars): **0.00%**

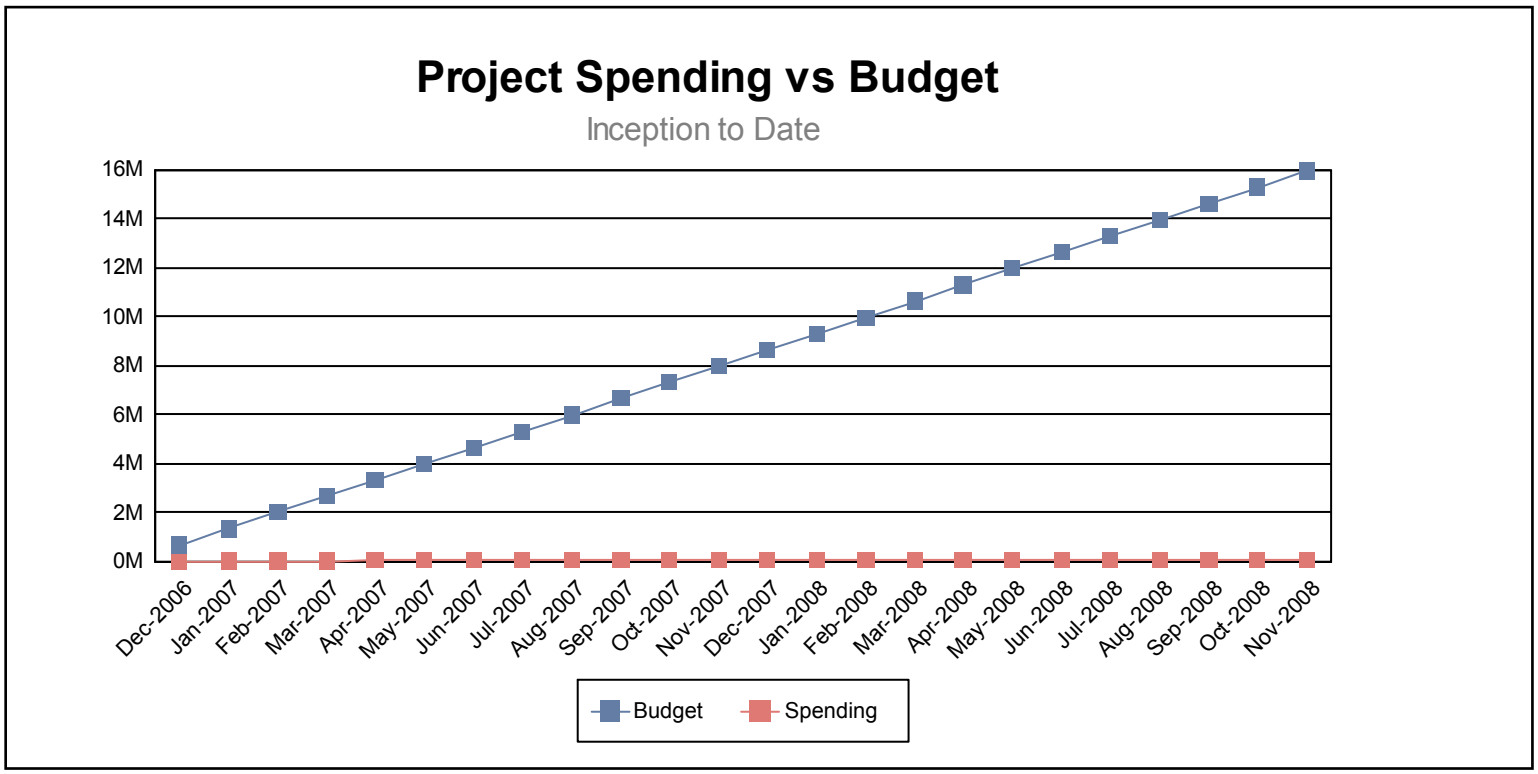
Funding Sources (Budget):

Bond:	$ 15,963,009	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$15,963,009	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$877,965	$ 1,169	$ -	$ -	$876,796
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	15,085,044	180,014	-	-	14,905,030
Totals:	$15,963,009.00	$181,184	$0	$0	$15,781,825

Project Description:



DRAFT 6/12/07

College: **Foothill College - Measure C**

Project Name: **Desktops**

Project Number: **611**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **12/20/2006**

Estimated Completion Date: **11/20/2008**

% Complete (Time): **0.25%**

% Complete (Dollars): **0.00%**

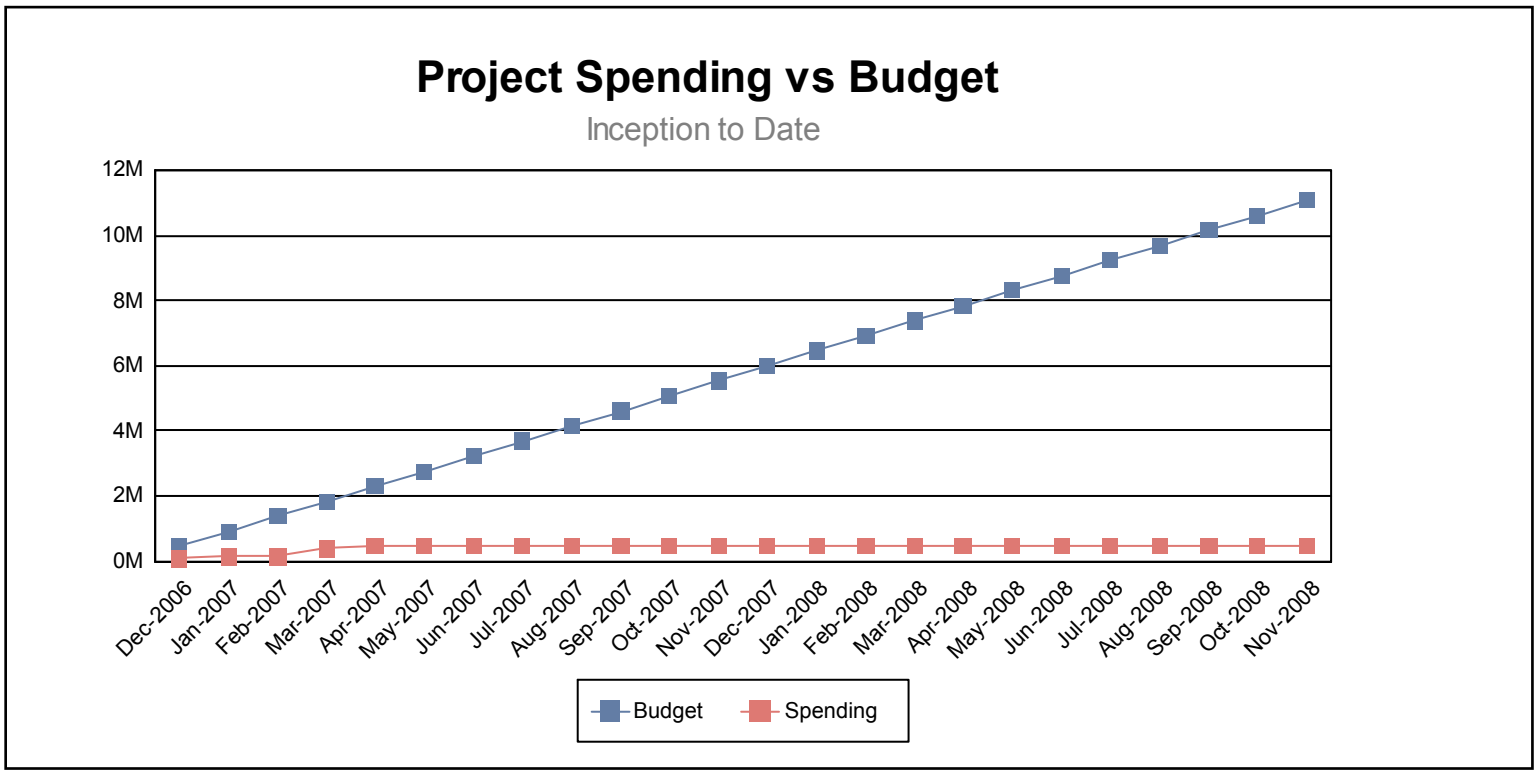
Funding Sources (Budget):

Bond:	$ 11,066,606	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$11,066,606	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$608,663	$ -	$ -	$ -	$608,663
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	10,457,943	600,940	-	-	9,857,003
Totals:	$11,066,606.00	$600,940	$0	$0	$10,465,666

Project Description:



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College: **Foothill College - Measure C**

Project Name: **Printers**

Project Number: **612**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **01/23/2007**

Estimated Completion Date: **12/23/2008**

% Complete (Time): **0.20%**

% Complete (Dollars): **0.00%**

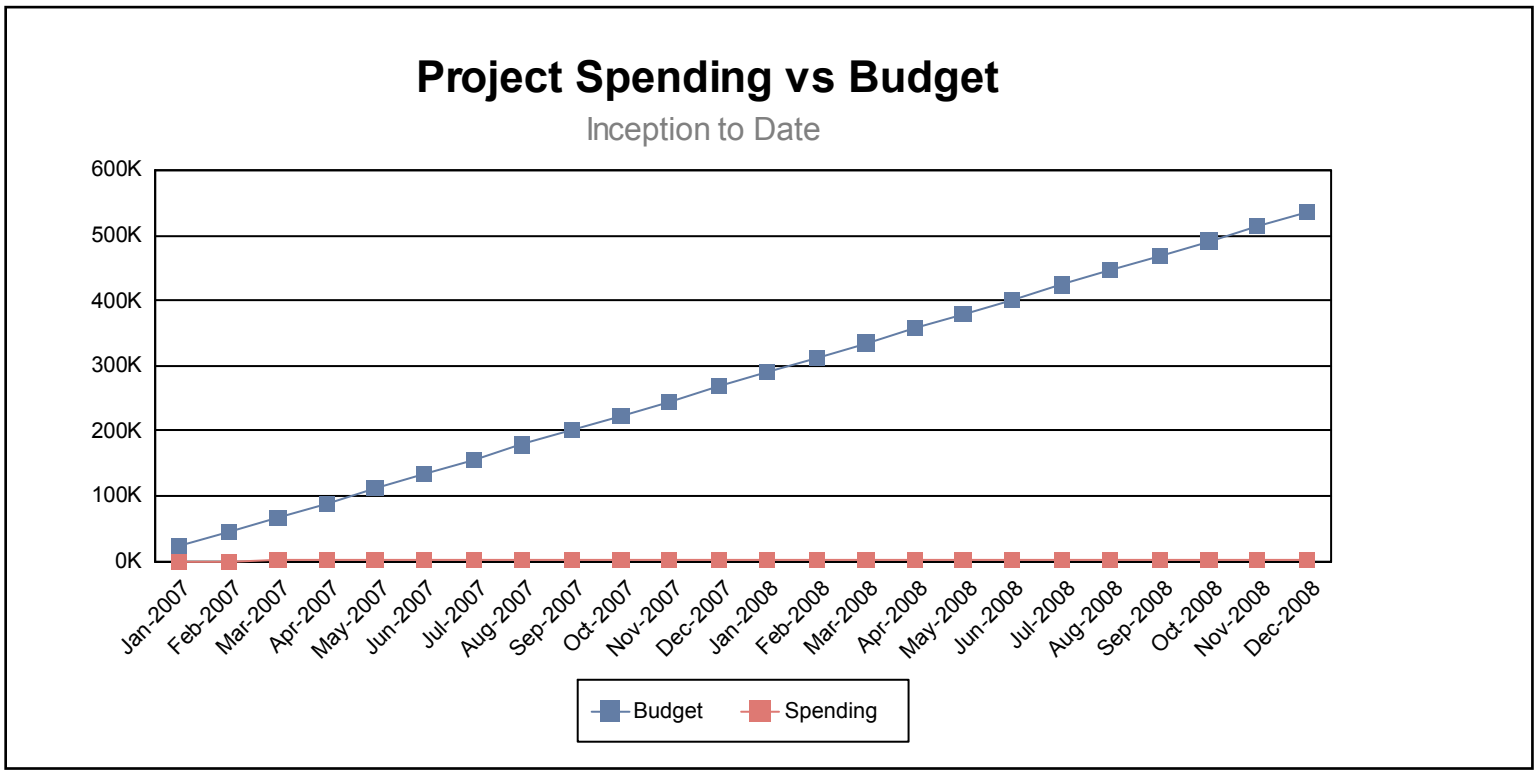
Funding Sources (Budget):

Bond:	$ 535,620	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$535,620	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$29,459	$ -	$ -	$ -	$29,459
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	506,161	8,981	-	-	497,180
Totals:	$535,620.00	$8,981	$0	$0	$526,639

Project Description:



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College: **Foothill College - Measure C**

Project Name: **New Multi Media, Then Refresh**

Project Number: **614**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **11/20/2006**

Estimated Completion Date: **10/20/2008**

% Complete (Time): **0.29%**

% Complete (Dollars): **0.00%**

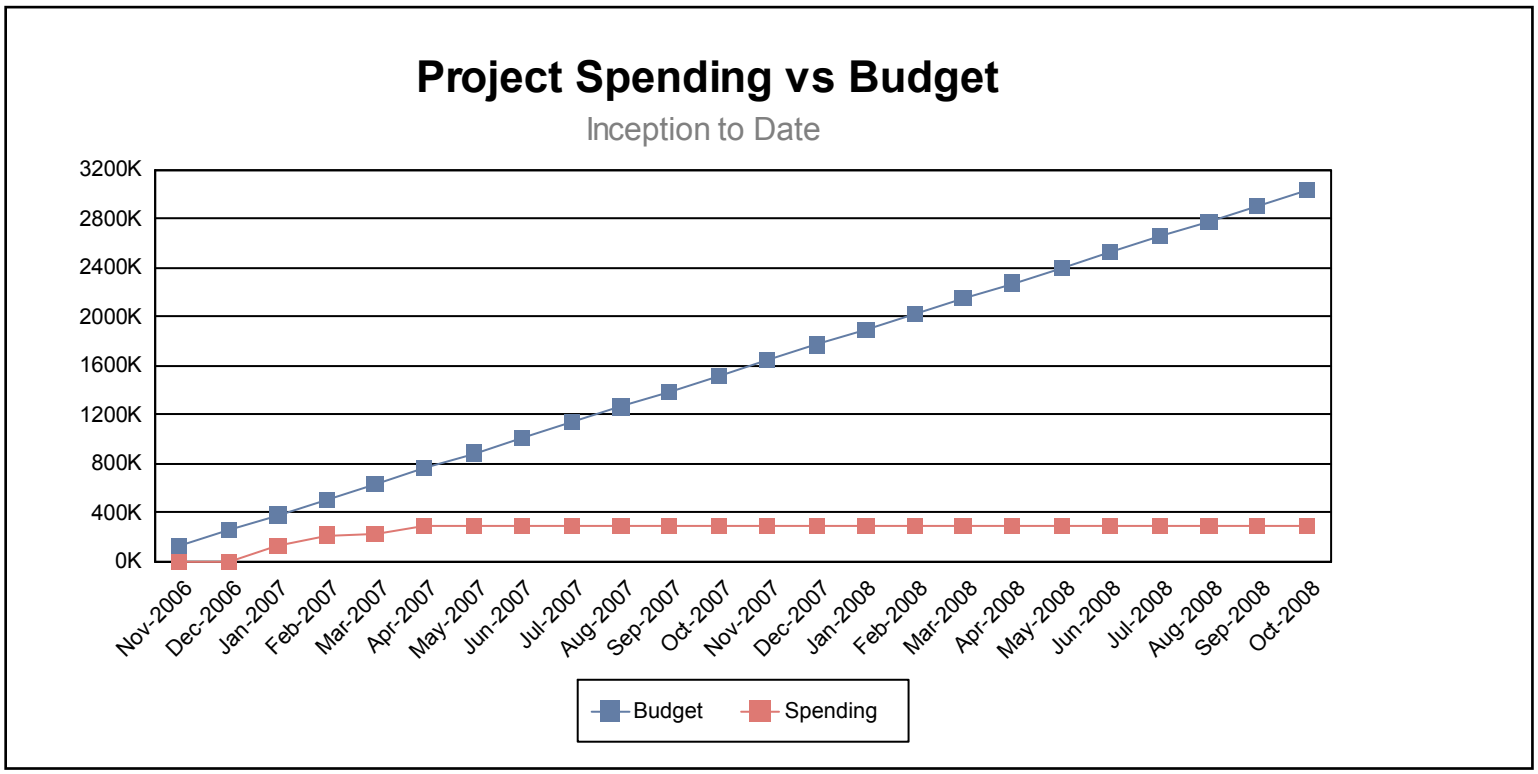
Funding Sources (Budget):

Bond:	$ 3,034,102	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$3,034,102	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$166,876	$ -	$ -	$ -	$166,876
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	2,867,226	291,908	-	-	2,575,318
Totals:	$3,034,102.00	$291,908	$0	$0	$2,742,194

Project Description:



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College: **Foothill College - Measure C**

Project Name: **AV/Low Tech**

Project Number: **615**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **01/12/2007**

Estimated Completion Date: **12/12/2008**

% Complete (Time): **0.22%**

% Complete (Dollars): **0.00%**

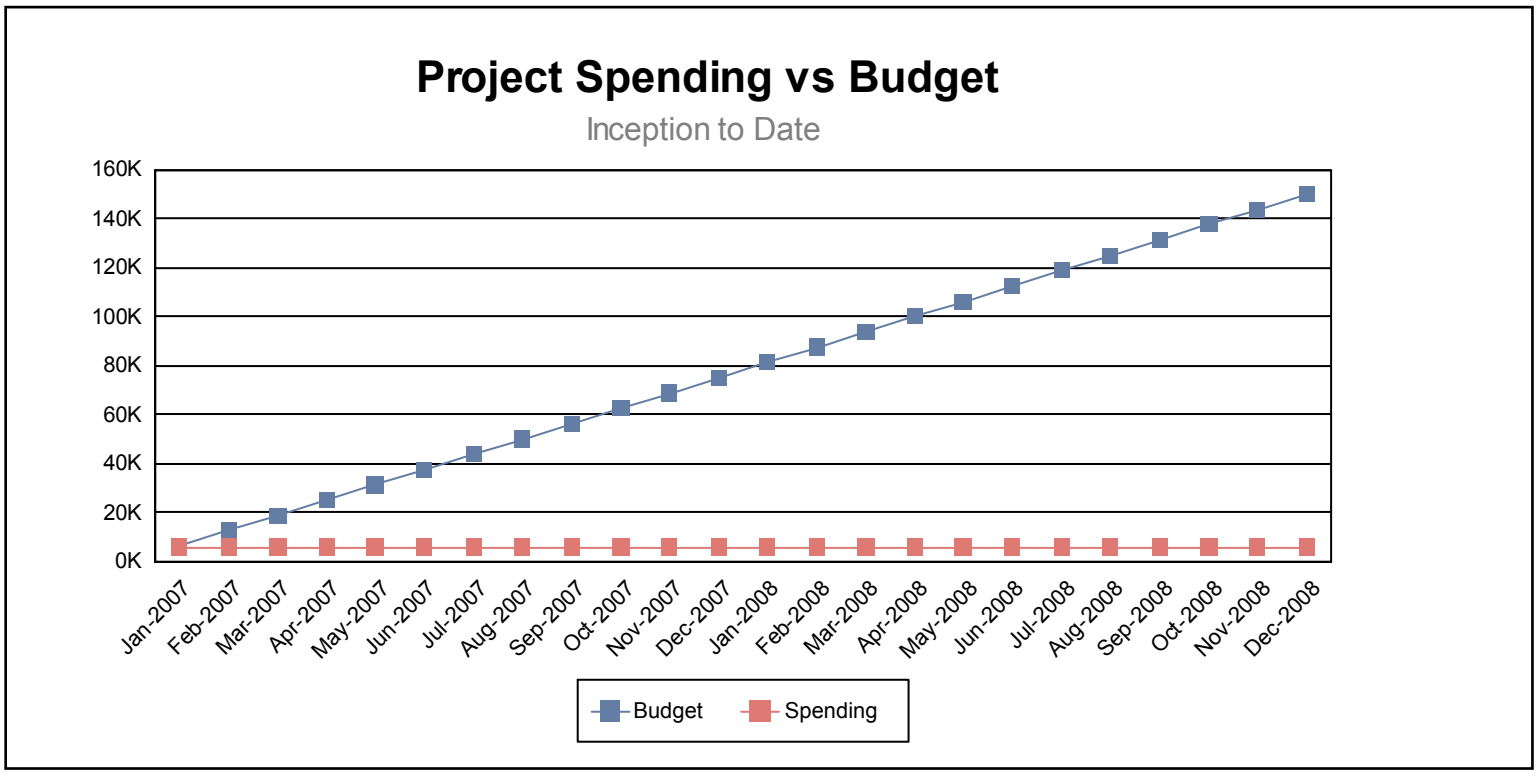
Funding Sources (Budget):

Bond:	$ 147,742	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$147,742	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$8,126	$ -	$ -	$ -	$8,126
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	139,616	5,893	-	-	133,723
Totals:	$147,742.00	$5,893	$0	$0	$141,849

Project Description:



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College: **De Anza College - Measure C**

Project Name: **Swing Space**

Project Number: **263**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **05/02/2007**

Estimated Completion Date: **10/30/2007**

% Complete (Time): **0.23%**

% Complete (Dollars): **0.00%**

Funding Sources (Budget):

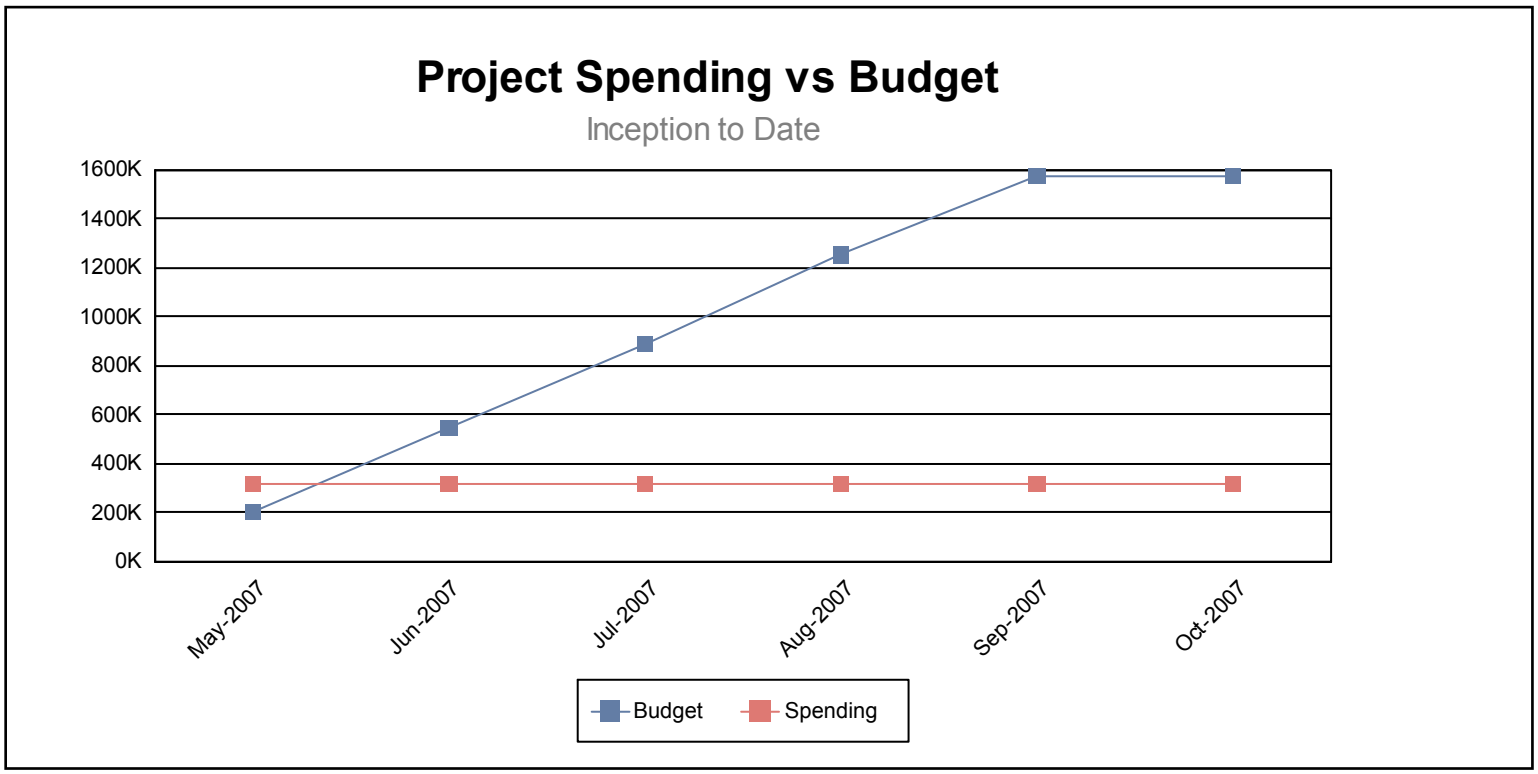
Bond:	$ 1,577,207	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$1,577,207	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$1,500,239	$ 317,835	$ -	$ -	$1,182,404
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	76,968	-	-	-	76,968
Furniture & Group 2 Equipment	-	-	-	-	-
Totals:	$1,577,207.00	$317,835	$0	$0	$1,259,372

Project Description:

Provide temporary space for classes displaced by construction.



DRAFT 6/12/07

College: **De Anza College - Measure C**

Project Name: **Forum**

Project Number: **271**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **02/01/2007**

Estimated Completion Date: **02/29/2008**

% Complete (Time): **0.33%**

% Complete (Dollars): **0.00%**

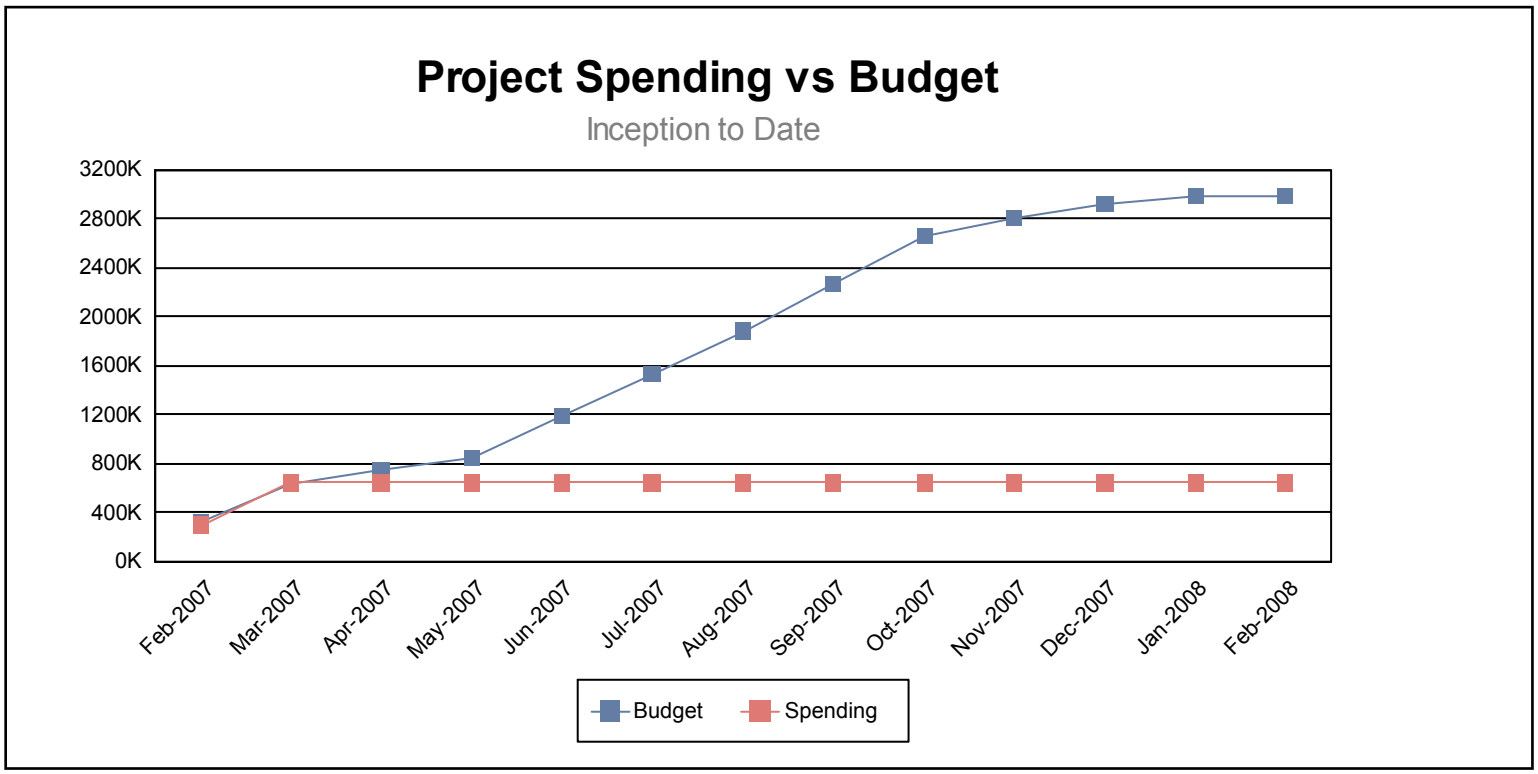
Funding Sources (Budget):

Bond:	$ 2,983,950	88.18 %
State:	$ -	0.00 %
Other:	$400,000	11.80 %
Total:	$3,383,950	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$3,212,024	$ 642,920	$ -	$ -	$2,569,104
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	171,927	-	-	-	171,927
Furniture & Group 2 Equipment	-	-	-	-	-
Totals:	$3,383,950.00	$642,920	$0	$0	$2,741,030

Project Description:



DRAFT 6/12/07

College: **De Anza College - Measure C**

Project Name: **Furniture and Equipment (Excluding Tech Related Equipm**

Project Number: **701**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **01/01/2007**

Estimated Completion Date: **12/31/2008**

% Complete (Time): **0.22%**

% Complete (Dollars): **0.00%**

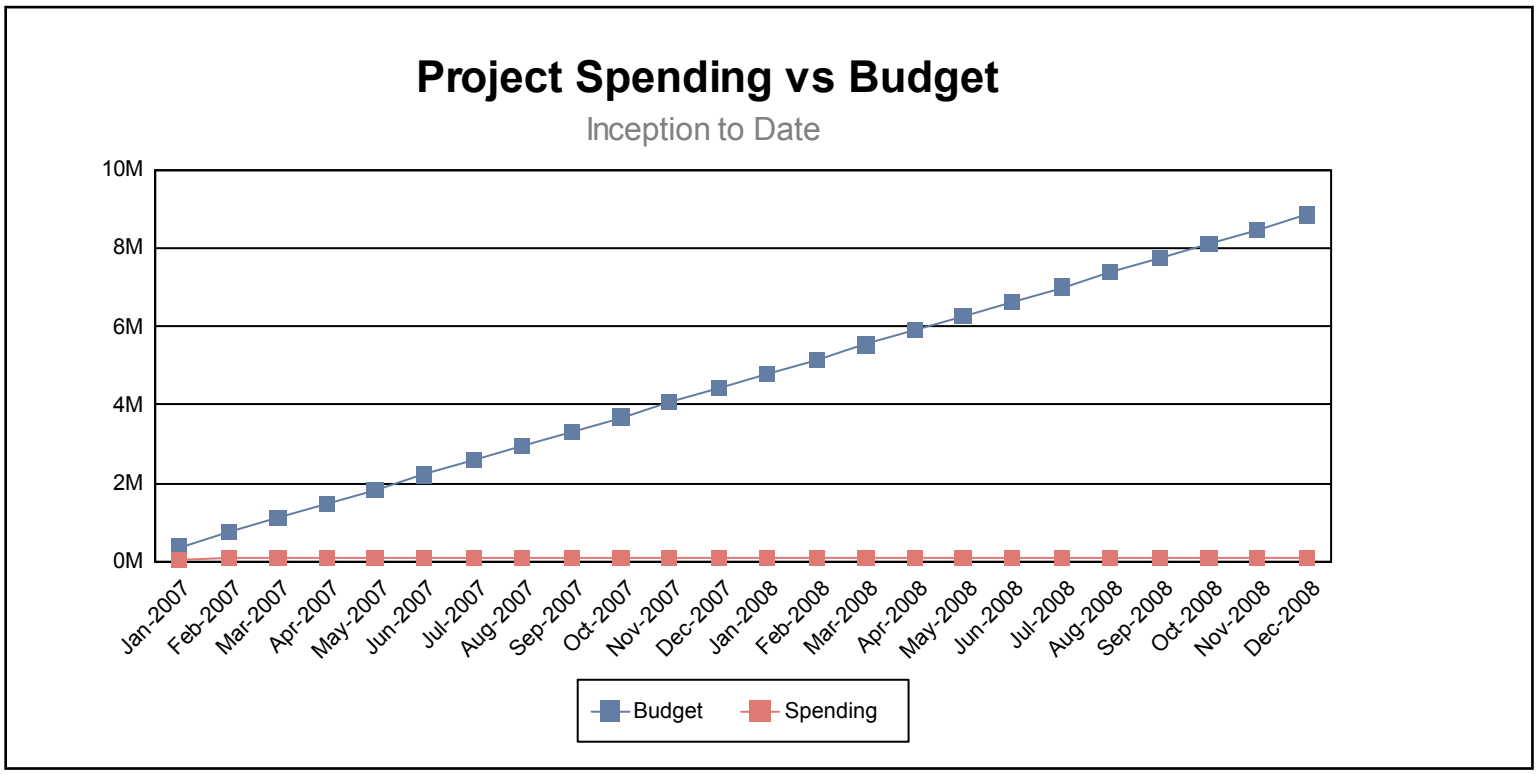
Funding Sources (Budget):

Bond:	$ 22,135,612	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$22,135,612	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$1,219,672	$ -	$ -	$ -	$1,219,672
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	20,915,940	88,141	-	-	20,827,798
Totals:	$22,135,612.00	$88,141	$0	$0	$22,047,471

Project Description:



DRAFT 6/12/07

College: **De Anza College - Measure C**

Project Name: **Desktops**

Project Number: **711**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **01/01/2007**

Estimated Completion Date: **12/31/2008**

% Complete (Time): **0.22%**

% Complete (Dollars): **0.00%**

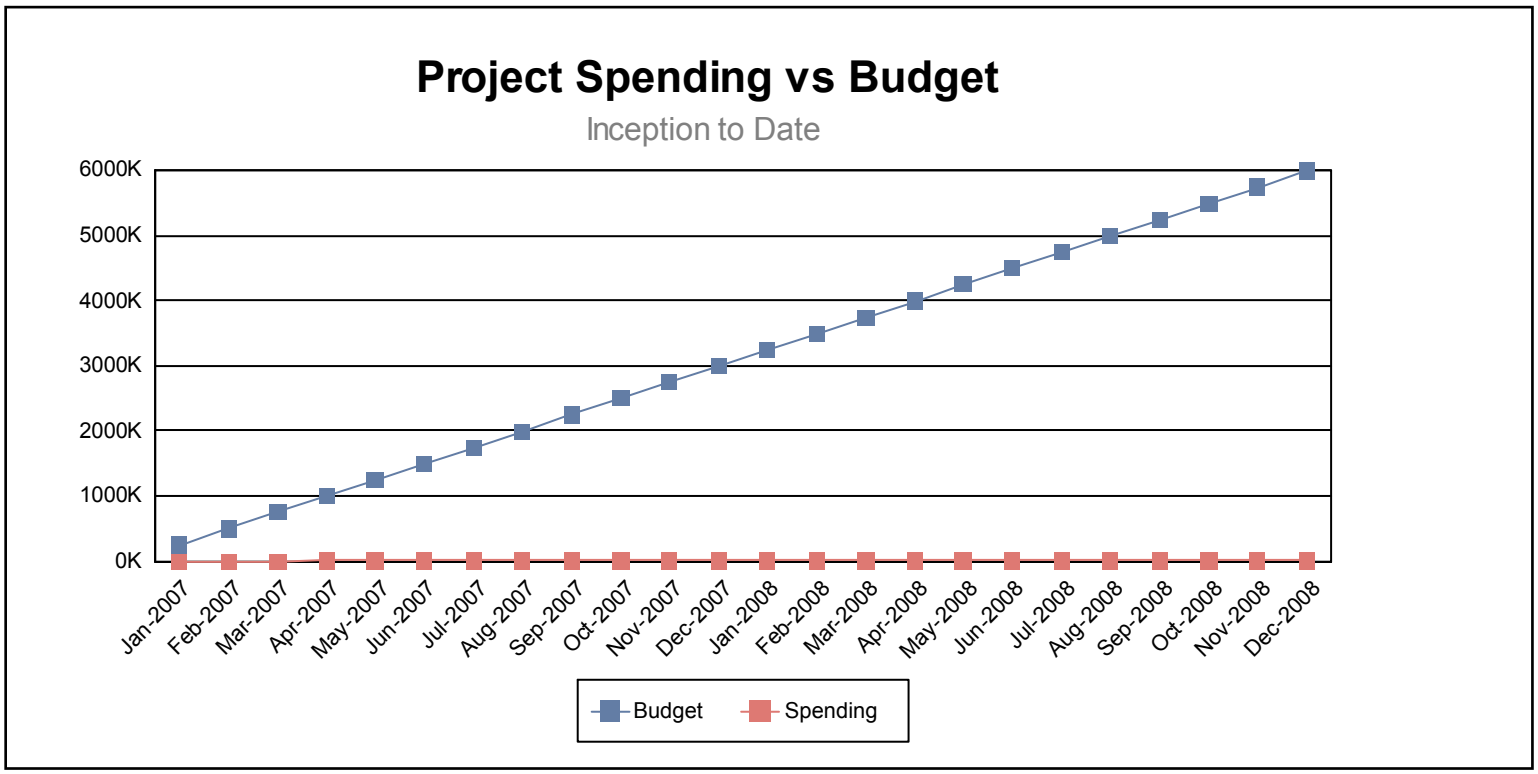
Funding Sources (Budget):

Bond:	$ 14,971,179	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$14,971,179	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$824,912	$ -	$ -	$ -	$824,912
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	14,146,267	9,029	-	-	14,137,238
Totals:	$14,971,179.00	$9,029	$0	$0	$14,962,150

Project Description:



DRAFT 6/12/07

College: **De Anza College - Measure C**

Project Name: **Refresh Multi Media Rooms**

Project Number: **713**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **01/01/2007**

Estimated Completion Date: **12/31/2008**

% Complete (Time): **0.22%**

% Complete (Dollars): **0.00%**

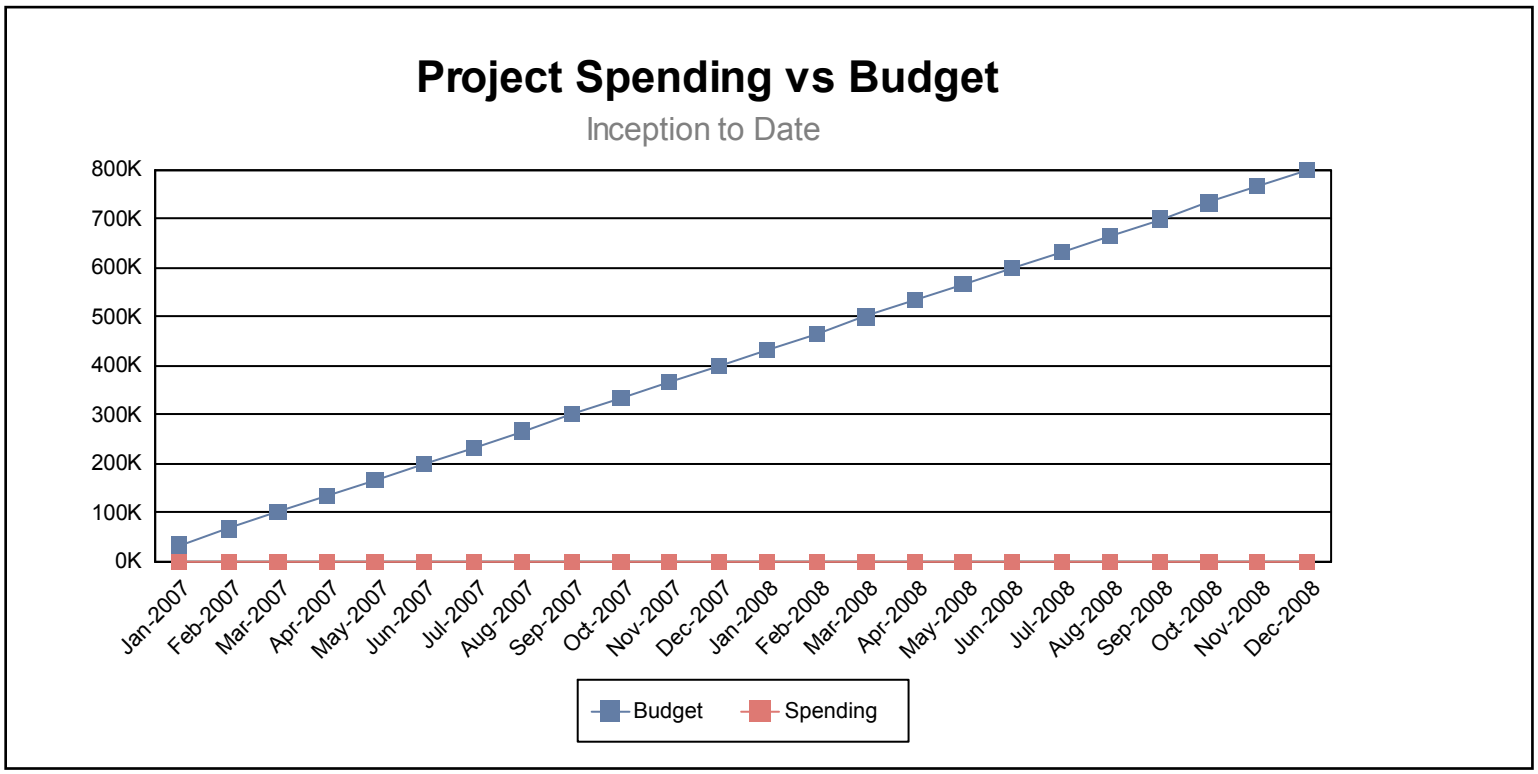
Funding Sources (Budget):

Bond:	$ 1,999,215	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$1,999,215	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$101,960	$ -	$ -	$ -	$101,960
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	1,897,255	2,120	-	-	1,895,135
Totals:	$1,999,215.00	$2,120	$0	$0	$1,997,095

Project Description:



DRAFT 6/12/07

College: **De Anza College - Measure C**

Project Name: **New Multi Media, Then Refresh**

Project Number: **714**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **01/01/2007**

Estimated Completion Date: **12/01/2008**

% Complete (Time): **0.23%**

% Complete (Dollars): **0.00%**

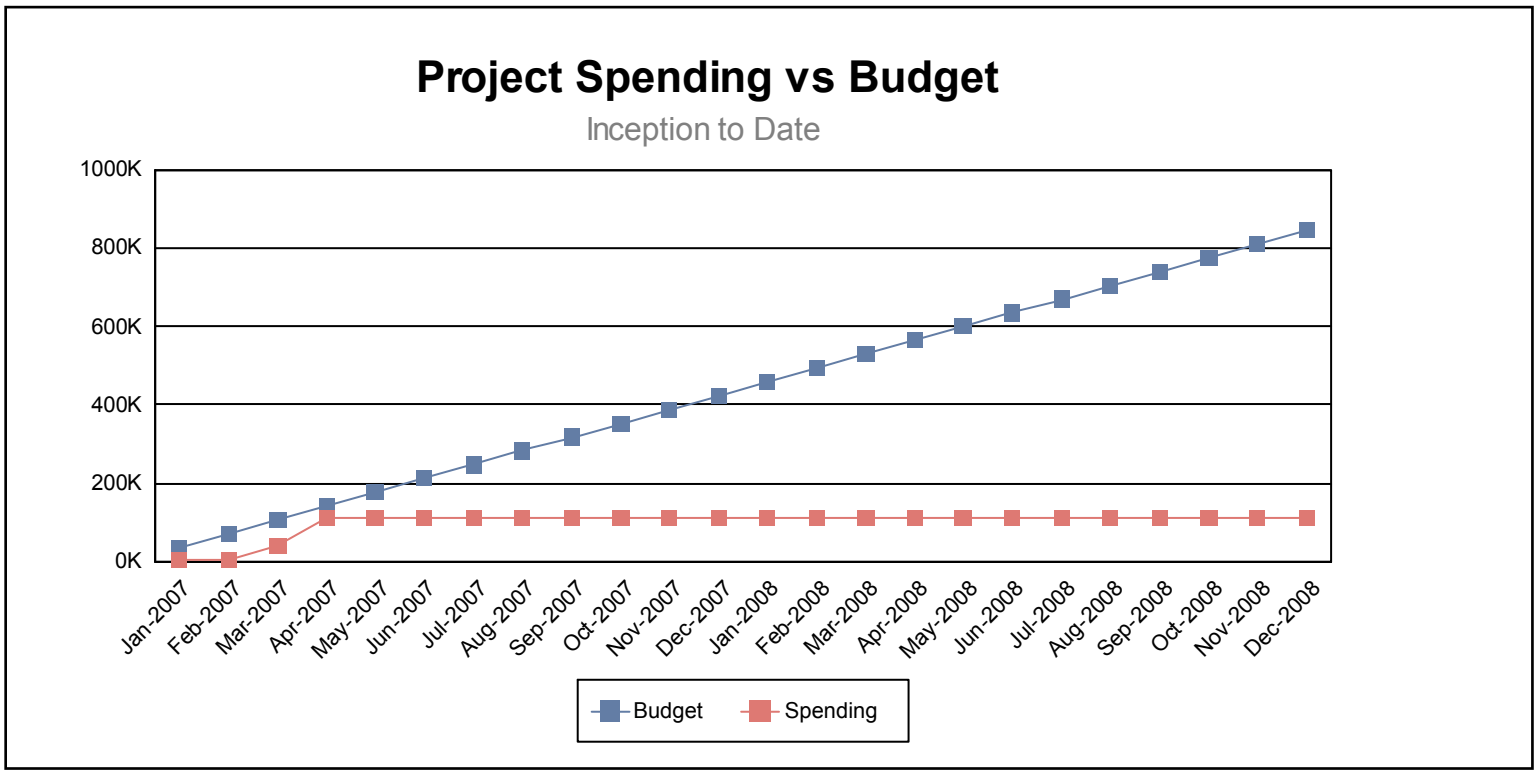
Funding Sources (Budget):

Bond:	$ 2,116,816	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$2,116,816	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$116,637	$ -	$ -	$ -	$116,637
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	2,000,179	112,779	-	-	1,887,400
Totals:	$2,116,816.00	$112,779	$0	$0	$2,004,037

Project Description:



DRAFT 6/12/07

6/12/2007 11:40:05AM

College: **_District**

Project Name: **District Office/Data Ctr/Renovation**

Project Number: **403**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **12/01/2006**

Estimated Completion Date: **12/31/2008**

% Complete (Time): **0.25%**

% Complete (Dollars): **0.00%**

Funding Sources (Budget):

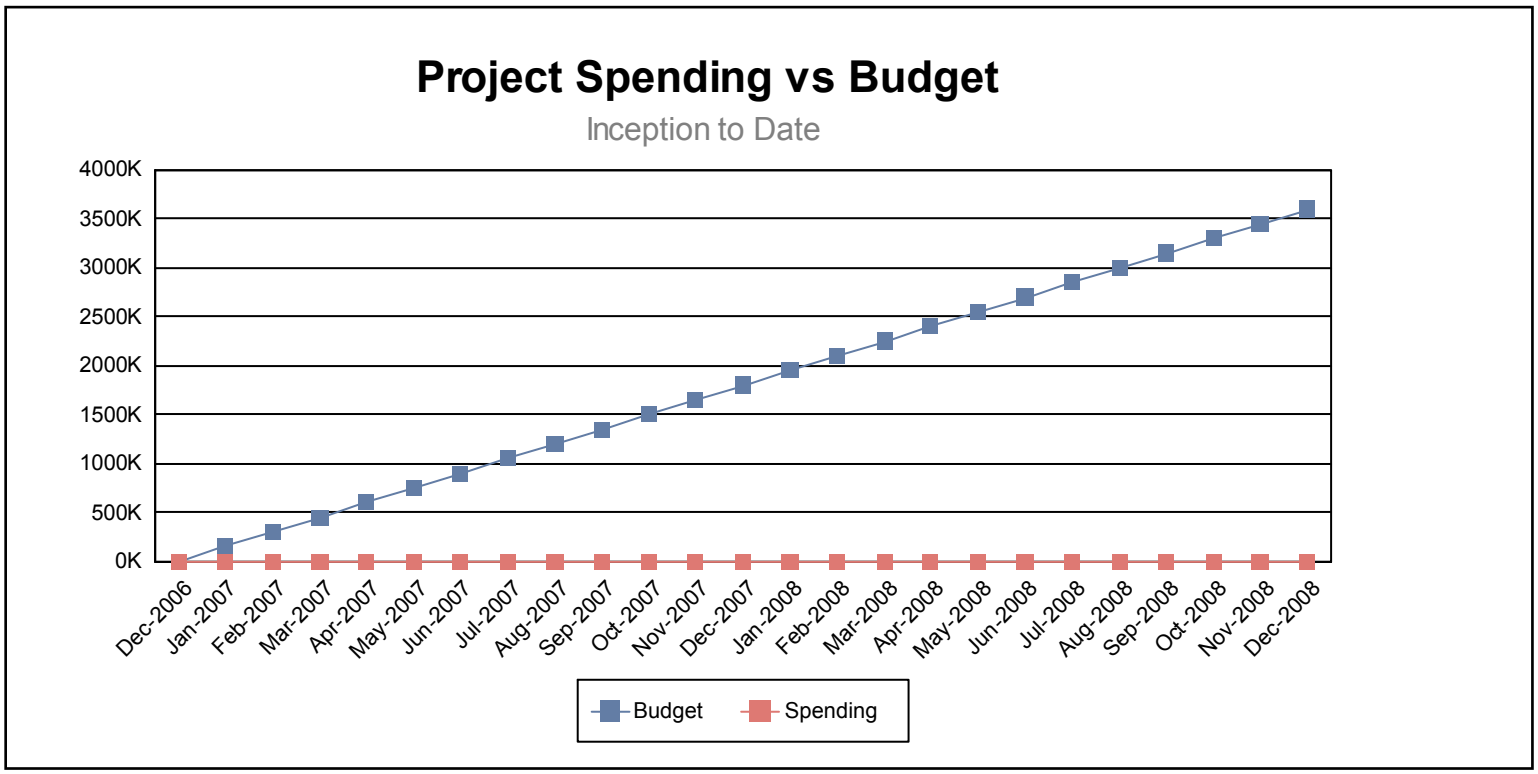
Bond:	$ 8,972,337	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$8,972,337	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$8,291,337	$ 608	$ -	$ -	$8,290,729
Architectural/Engineering Oversight	243,150	-	-	-	243,150
Contingency	437,850	-	-	-	437,850
Furniture & Group 2 Equipment	-	-	-	-	-
Totals:	$8,972,337.00	$608	$0	$0	$8,971,729

Project Description:

Construct new building to house Chancellors' Office, Board Room and ETS. Also renovate existing District Office building.



DRAFT 6/12/07

College: **_District**

Project Name: **Desktops**

Project Number: **430**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **01/25/2007**

Estimated Completion Date: **12/25/2008**

% Complete (Time): **0.20%**

% Complete (Dollars): **0.00%**

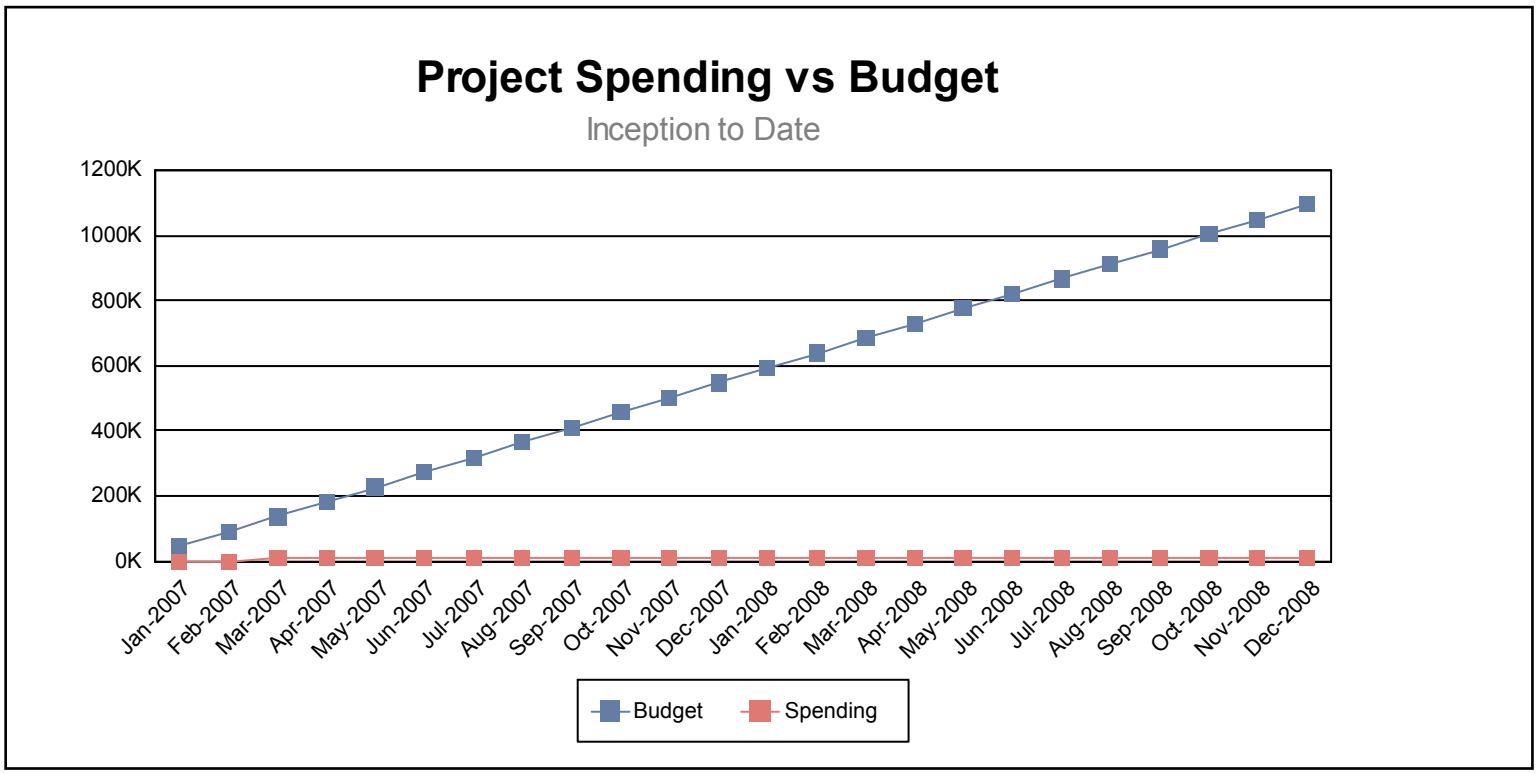
Funding Sources (Budget):

Bond:	$ 1,094,500	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$1,094,500	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$60,198	$ -	$ -	$ -	$60,198
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	1,034,302	18,103	-	-	1,016,199
Totals:	$1,094,500.00	$18,103	$0	$0	$1,076,397

Project Description:



DRAFT 6/12/07

College: **_District**

Project Name: **Printers**

Project Number: **431**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date: **03/23/2007**

Estimated Completion Date: **02/23/2009**

% Complete (Time): **0.12%**

% Complete (Dollars): **0.00%**

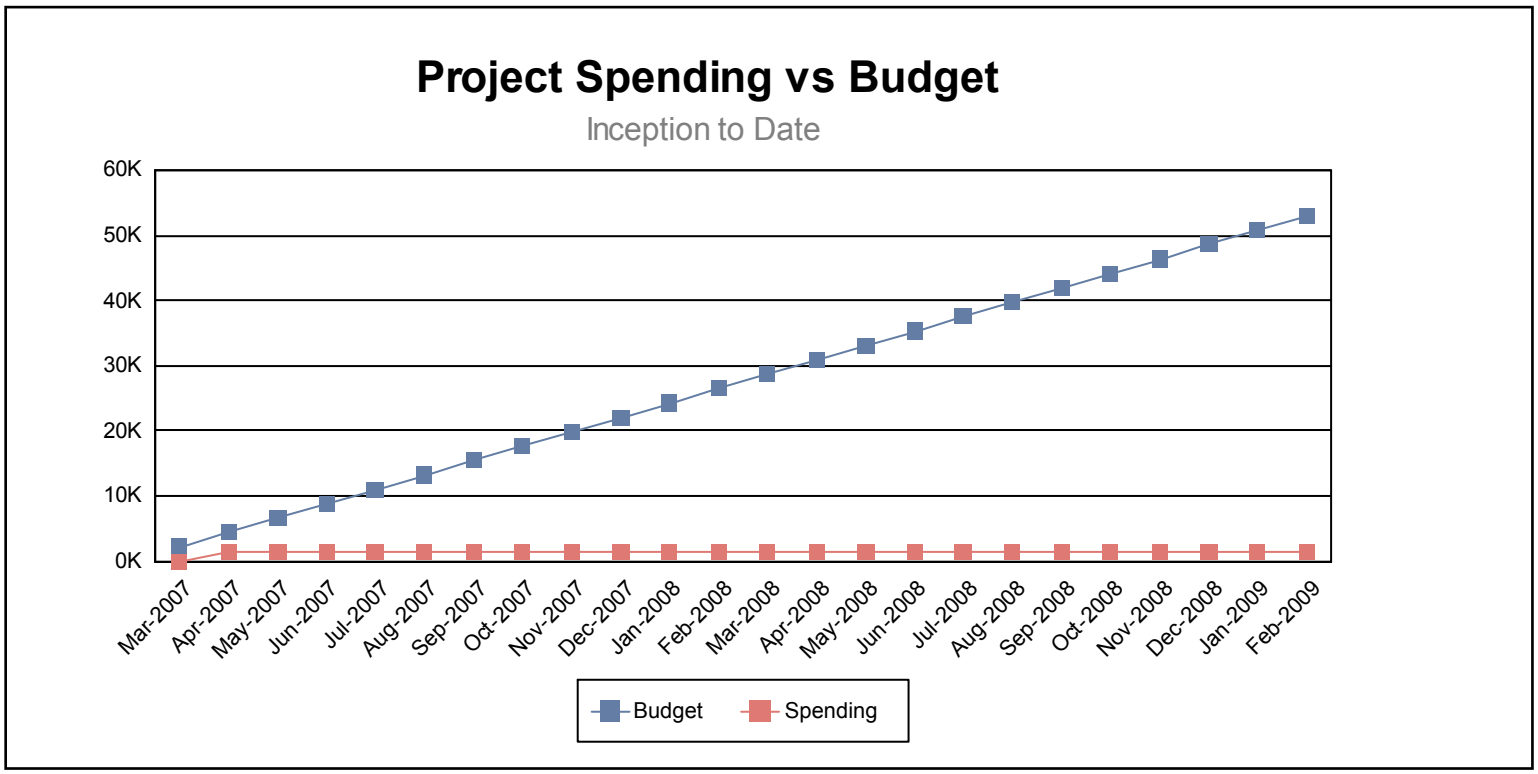
Funding Sources (Budget):

Bond:	$ 52,973	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$52,973	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$2,914	$ -	$ -	$ -	$2,914
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	50,059	1,541	-	-	48,518
Totals:	$52,973.00	$1,541	$0	$0	$51,432

Project Description:



DRAFT 6/12/07

6/12/2007 12:01:37PM

College: **_District**

Project Name: **Pass through Account for OH Collection**

Project Number: **501**

Architect: **-- Not Selected --**

Project Manager:

Project Type:

Estimated Start Date:

Estimated Completion Date:

% Complete (Time):

% Complete (Dollars): **0.00%**

Funding Sources (Budget):

Bond:	$ 190,503	100.00 %
State:	$ -	0.00 %
Other:	$-	0.00 %
Total:	$190,503	100.00%

Cost Status:

	Total Budget	Actual Expense To Date			Remaining Balance
		Bond	State	Other	
Construction/Testing/Inspection/PM	$190,503	$ 190,503	$ -	$ -	$0
Architectural/Engineering Oversight	-	-	-	-	-
Contingency	-	-	-	-	-
Furniture & Group 2 Equipment	-	-	-	-	-
Totals:	$190,502.70	$190,503	$0	$0	$0

Project Description:

DRAFT 6/12/07

FOOTHILL-DE ANZA
Community College District

Foothill College

De Anza College

Citizens' Bond Oversight Committee

Activity Report for Measure C

June 12, 2007

FOOTHILL-DE ANZA
Community College District

Citizens' Bond Oversight Committee

Activity Report for Measure C

- Measure C Program Activities
- Active Projects
  - Foothill College
    - 117 - Renovate Existing Footbridge
  - De Anza College
    - 224 - Campus Site Lighting (Phase I)
    - 263 - Swing Space
    - 271 - Forum

FOOTHILL-DE ANZA
Community College District

Citizens' Bond Oversight Committee

Measure C Program Activities

- Program Policies and Procedures Manual
- Quality Control Plan
- Safety Plan
- Financial Plan
- Communications Plan
- Measure C Bond Website
- Design Standards Strategy
- Project Labor Agreement Analysis/Development
- Condition Assessment Strategy
- Project Programming and Budget Validation Strategy
- Schedule Development and Project Packaging
- Environmental Impact Report
- CCC/IOU PG&E Incentives Program

FOOTHILL-DE ANZA
Community College District

Citizens' Bond Oversight Committee

Foothill College – 117 Renovate Existing Footbridge

PROJECT SCOPE

Hazardous material abatement, replacement of roof, rotted glu-lam beams, hand and guardrails, light fixtures, walking surfaces, installation of bird screens, new siding, painting and staining.

QUICK FACTS

Project Completion:	Fall, 2007
Overall Project Budget:	$567,231
Status:	Construction

BEFORE

CURRENT

FOOTHILL-DE ANZA
Community College District

Citizens' Bond Oversight Committee

De Anza College – 224 Campus Site Lighting (Phase I)

PROJECT SCOPE

This project will replace the old campus walkway lighting with new, brighter lights that will greatly improve visibility and safety. Several areas have been identified as being too dark for safe pedestrian travel. These areas will be address by bringing the exterior lighting to current foot candle tolerances.

QUICK FACTS

Project Completion:	Winter, 2007/2008
Overall Project Budget:	$988,665
Status:	Procurement

CURRENT

FOOTHILL-DE ANZA
Community College District

Citizens' Bond Oversight Committee

De Anza College – 263 Swing Space

PROJECT SCOPE

Provide temporary swing space for instructional purposes during construction.

QUICK FACTS

Project Completion:	Summer, 2007
Overall Project Budget:	$1,577,207
Status:	Closeout

BEFORE

CURRENT

FOOTHILL-DE ANZA
Community College District

Citizens' Bond Oversight Committee

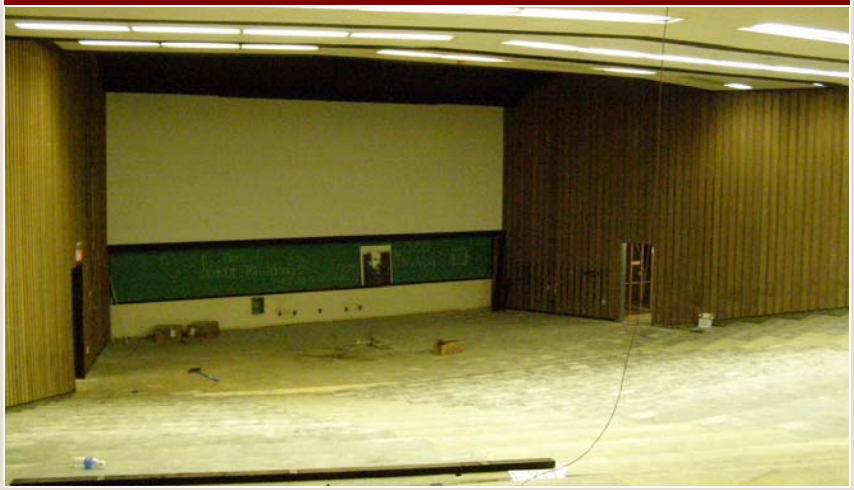
De Anza College – 271 Forum

PROJECT SCOPE

Renovation and modernization of existing lecture halls and office spaces. Scope includes: architectural, mechanical, electrical, and ADA compliance. Renovations include interior and exterior repairs.

QUICK FACTS

Project Completion:	Fall, 2007
Overall Project Budget:	$3,383,950
Status:	Construction

BEFORE

CURRENT